

CALL FOR APPLICANTS FOR CO-FINANCING OF STUDENT MOBILITY FOR THE PURPOSE OF STUDIES AND PRACTICAL PLACEMENT AT UNIVERSITY OF MARIBOR ERASMUS+ (KA107) – INTERNATIONAL CREDIT MOBILITY STUDY YEAR 2021/2022 – SUMMER SEMESTER

To apply for this call, you have to consider the application deadlines of your home university!

1. GENERAL PROVISIONS

Erasmus+ program enables a student to conduct a part of his or her regular study obligations at any level or cycle, respectively, (including preparation of diploma, master or doctoral thesis, but excluding research not being a direct obligation of studies) at an international partner institution (in this case the University of Maribor - UM) instead of the domestic institution.

Partner higher education (sending) institutions are institutions from partner countries who have entered an Erasmus+ Institutional Agreement with the University of Maribor (further on: UM) for student mobility for the purpose of studies.

To this call, students may apply to be mobile from a partner institution to UM.

In the framework of this call, mobility from all listed partner institutions to UM will be co-financed within the given range of means.

A student may also apply above the given means using the Erasmus+ benefits, but will not obtain any financial grant (zero-grant student).

Studies at UM can last a minimum of 3 and a maximum of 12 months. Practical placement can last a minimum of 2 and a maximum of 12 months.

Students, who will obtain financial means in the framework of this call, may apply to mobility for the time of one semester.

This call enables applications for mobility for the purpose of studies at UM in the period from 1st August 2020 till 31st July 2023.

2. BASIC PRE-CONDITIONS

Students meeting the basic requirements for the status of an »Erasmus+ Student« foreseen by the program, may apply to this call, and they are:

- status of a student at the domestic institution in the time of the study abroad,
- enrolment in the academic year 2021/2022 in the second year of undergraduate studies at the domestic institution, at least,
- the student must not exceed the maximum of 12 months exchange in the framework of Erasmus LLP, Erasmus Mundus, and Erasmus+ on the same level of studies (to which he or she will be enrolled in academic years 2021/2022) together with the planned mobility. Students of uniform programs (5 or 6-year programs) must not exceed 24 months.

The period of studies abroad must be a part of the study program of the student of the first cycle (undergraduate or equal), second cycle (master level or equivalent), and third or doctoral cycle or level.

Based on this call, a student may apply only for one student mobility.

Students, who have not settled financial relations from the programs Erasmus LLP, Erasmus Mundus, and Erasmus+, may not apply to this call.

Students cannot be mobile to a university in the country of the sending institution, nor to a country where they reside or have their permanent residence, where they were born or any state of their citizenship.

The student has to spend all time of the Erasmus+ studies abroad at the place of the receiving institution! UM may request proof of stay at any time, as there are: a copy of a rental contract at the location of studies for the total period, registration at the foreigners' office of the place of studies abroad, confirmation of payment of rent, etc.

Study obligations agreed before departure by the student and the sending and receiving institution in the Learning Agreement for Studies that will be performed by the student at the partner institution abroad will be recognized at the domestic institution after the return. Information about recognition will be sent to UM on recognition Certificate by the sending institution at the latest until 31st August 2022.

Recognition of successfully passed obligations may be rejected only if the student did not reach the requested level of knowledge/skills demanded by the receiving institution or did not fulfil other agreed obligations and conditions for recognition.

A pre-condition of the Erasmus+ program is that all obligations passed in the time of Erasmus+ studies abroad have to be recognized at least by entrance into the Diploma Supplement.

In line with the conclusion of the Senate of UM students have to collect following credits in time of their study abroad, in order to be allowed the total financial grant:

- min. 10 ECTS for a trimester,
- min. 20 ECTS for a semester and
- min. 40 ECTS for an academic year.

3. FINANCIAL GRANT

A student receives a grant for travel costs and individual support.

The grant for travel costs is depending on the distance between the seat of the domestic institution and the place of the destination and is approved based on actual costs, but to the maximum of the amounts in Table 1.

Table 1 – Travel costs – maximum amounts regarding the distance between the seat of the domestic institution and the place of the destination

Distances	Amount of grant (EUR/participant)
Distances from 10 to 99 km	20
Distances from 100 to 499 km	180
Distances from 500 to 1999 km	275
Distances from 2000 to 2999 km	360
Distances from 3000 to 3999 km	530
Distances from 4000 to 7999 km	820
Distances of 8000 km or more	1500

A distance is to be calculated by the distance calculator provided by the European Commission:

https://ec.europa.eu/programmes/erasmus-plus/resources/distance-calculator_en

The one-way distance has to be used for the calculation of the EU grant for coverage of travel costs.

Erasmus+ grant only co-finances the costs of mobility. The amount of the monthly Erasmus+ grant is granted based on Table 2.

Table 2 – Amount of individual support

Sending country	Hosting country	Amount of grant (EUR/month)
Partner state	Slovenia	800
Slovenia	Partner state	700

The grant may be granted only for the time of duration of regular study obligations or practical placement in line with the academic calendar at the receiving institution.

UM can co-finance only the mobility for the purpose of studies or practical placements according to the available means in Table 3.

Table 3 – Available grants per partner country – the project year 2020

Sending country	Number of students	Number of months per student	Individual grant per student	Max amount for distance per student
Japan (for practice)	1	3	2.400	1500
Albania	4	5	4.000	275
Bosnia and Herzegovina	2	5	4.000	180
Kosovo * UN resolution	6	5	4.000	275
Montenegro	6	5	4.000	275
South Africa	1	5	4.000	1500
Senegal	2	5	4.000	820
Belarus	3	3	2.400	275
Russian Federation (for studies)	5	5	4.000	530
Russian Federation (for practice)	4	3	2.400	530
People's Republic of China	4	5	4.000	1500
India	2	5	4.000	820
Brazil	2	5	4.000	1500
Ukraine	2	5	4.000	275
Egypt	2	5	4.000	360

Table 3a – Available grants per partner country – the project year 2019 (these mobilities need to be concluded until the end of the project, which is **31st July 2022**)

Sending country	Number of students	Number of months per student	Individual grant per student	Max amount for distance per student
Kazakhstan	1	4	3.200	820
Vietnam	2	5	4.000	1500
Egypt (for practice)	2	3	2.400	360
Egypt	2	5	4.000	360
Belarus	1	5	4.000	275
Montenegro	1	5	4.000	275

The starting date of the Erasmus+ activity (that has to be stated by the student in the application) is the first day of the student's (justified) presence at the receiving institution. This may be the day of the first lecture, a welcome event organized by the receiving institution, or an intercultural course (e.g., Welcome Week).

The end date of the Erasmus+ activity (that has to be stated by the student in the application) is the last day when the student has to be present at the receiving institution. This may be e.g., the last day of the examination period/work/obligatory presence.

In case that UM will obtain more complete applications than there are available financial funds or places for studies and/or practical placement for partner states in academic year 2021/2022, UM will conduct a selection procedure based on following criteria:

40% - Academic success of a student in the past academic years

30% - Motivation letter

30% - CV with mentioned additional activities.

1st level of selection procedure must be conducted at the sending institution. After the selection procedure is completed, **Erasmus+ coordinator** of the sending institutions will send nominations and all required documentation to the UM via e-mail on the e-mail address: icm@um.si.

Advantage will be given to disadvantaged students.

UM will strive for equal representation of all partner institutions.

In case that till the running out of the call, there will be means left for co-financing of studies abroad, another call for applications will be published.

Students applying to this call will be notified of the results of selection procedures and all further procedures to their electronic address stated in their application.

Special needs students confirmed for Erasmus+ exchange may apply for additional financial support.

4. APPLICATION

Before applying to the call, a student shall check the list of partner institutions, fields and levels of study within the table of inter-institutional agreements. The sending home institution must be a partner university of the University of Maribor.

Before the application to the call, a student shall check internal procedures for the application for mobility for a study period abroad at the sending home institution.

The application has to contain:

1. **Application form with Learning Agreement** - please note that it is obligatory to use our own documents from the following web page: <https://studentexchange.um.si/> (type mobility: CREDIT MOBILITY!). The document has to be confirmed by the student and the Erasmus+ coordinator or responsible person at the department or faculty and the Erasmus institutional coordinator or responsible person of the sending institution.*
2. **Transcript of Records** on all passed exams for all levels of study with **average grade**.
3. **Confirmation of English language knowledge** on the level of B1 at least in line with CEFR (http://www.coe.int/t/dg4/linguistic/cadre1_en.asp). Knowledge of English language is proven by a verified confirmation (Attachment 1) by the English teacher at the home department or by presentation of a TOEFL result 42 (IBT) or more, IELTS 4.0 or more, or by another equivalent certificate.
4. a signed **Declaration on already conducted student mobility** (Attachment 2).
5. a signed **Declaration on country of residence, birth and citizenship** (Attachment 3).
6. a **Motivation letter** up to a max. 1 A4 page signed by the applicant.
7. **Curriculum Vitae** (Europass) with mentioned additional activities (Attachment 4).
8. a valid actual **Confirmation on enrolment**.
9. a **copy of a valid personal document** (passport or ID).
10. a claim for establishing a unique personal number – EMŠO: personal identification number (Attachment 5).
11. a **GDPR statement to giving consent on using personal data** (Attachment 6).

*Students applying for preparation of a diploma, master, or doctoral thesis have to attach also the »Mobility Activity Plan« (Attachment 7) confirmed by the student and the Erasmus+ coordinator or other responsible person at the sending institution to the application.

All documents have to be in PDF, JPG, PNG, or TIF format.

The complete application is to be sent to the Erasmus+ coordinator or other responsible person of the International Relations Office of the domestic institution from the list of Erasmus partner institutions (Attachment 8).

Deadline for applications to UM

Summer semester 2021/2022: **1st December 2021**

5. ZERO-GRANT APPLICATION

Erasmus+ status brings along benefits besides the mere grant. Especially, the benefits of a tuition waiver might be interesting in several cases or other benefits connected to the student status abroad could be helpful. Therefore, a student, who does not get any financial grant and wishes to make the Erasmus+ experience anyway, may also apply for mobility and take care of the application.

Contact:

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