I. FIRST APPLICATION PERIOD

The first application period for foreign citizens of non-EU member states and Slovenians without Slovenian citizenship for the 1st year of undergraduate study and long-cycle master study will last from the 16th of February to the 20th of April 2021. Candidates have to apply electronically using:

- E-application portal eVŠ
  

An application\(^1\) that has been completed and signed by an electronic signature, qualified digital certificate, or AAI-account (authentication and authorization infrastructure account) or without a secure electronic signature by username and password via SI-PASS\(^2\) system (which operates within the National Center for Trust Services) and submitted to the eVŠ by the 20th of April 2021, is considered as an application submitted on time.

**IMPORTANT**

In the application, candidates may specify a maximum of three different study options in the order of preference.

After the 20th of April 2021, changes and cancellations of study options are no longer possible.

INFORMATION DAYS

Information days take place at higher education institutions on the 12th and 13th of February 2021.

1. **Evidence of fulfilment of enrolment requirements**

In the application and admission procedures for the academic year 2021/2022, applicants have to submit all the evidence required for application, listed below, electronically to the competent higher education application and information services via the eVŠ portal within the deadline, set by the Call for Enrolment.

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\(^1\) Act on temporary Intervention Measures for Mitigation and Elimination of the Consequences of the COVID-19 epidemic (Official Gazette RS, no. 152/20; hereinafter: ZZUOOP) Article 108 regulates enrolment in higher education institutions for the academic year 2021/22 and stipulates that in application and admission procedures for the academic year 2021/22 at higher education institutions all applications for enrolment and all evidence required for application must be submitted electronically via the eVŠ information system.

\(^2\) The SI-PASS service is an official point for verifying the identity of various users and the electronic signing of applications and other documents. SI-PASS is generally used in the provision of individual electronic services.
Candidates who have already completed their secondary education have to submit all required documents that show the fulfilment of enrolment requirements, including the Decision on recognition of their secondary education (if already issued), to the eVŠ until the 9th of June 2021.

Candidates who will complete their secondary education this year have to submit all the certificates/evidence incl. the Decision on recognition of their secondary education to the eVŠ until no later than the 13th of August 2021.

**Required documents:**

- **a scan or a photograph of an identity document** based on the written consent of the candidate (passport – candidate’s personal data page, where the name, surname, date and place of birth and nationality should be indicated),
- **a scan or a photograph of the translation** of the document showing citizenship (passport) into Slovenian or English by a court appointed translator (translation is not necessary for documents issued in the following languages: English, Croatian, Bosnian and Serbian if the writing of the document is in Latin script, unless required by a competent authority; if the document is issued in Cyrillic script or in handwriting, a translation is required),
- **a scan or a photograph of the secondary school final certificate and secondary school exit certificates of the last two years**, 
- **a scan or a photograph of the translation** of the secondary school final certificate and secondary school exit certificates of the last two years into Slovenian or English by a court appointed translator (translation is not necessary for documents issued in the following languages: English, Croatian, Bosnian and Serbian if the writing of the document is in Latin script, unless required by a competent authority; if the document is issued in Cyrillic script or in handwriting, a translation is required),
- **a scan or a photograph of the Slovenian language certificate** (if required by the study program), see point 5,
- **a scan or a photograph of a Decision on recognition** of certificates obtained abroad for the purpose of further education,
- **scans or photographs of residual secondary school yearly certificates** (required only from candidates who are in the process of obtaining the Decision on recognition of certificates obtained abroad for the purpose of further education).

*OBSERVE*

The authenticity of a copy of the education document will be checked with the issuer of the original document or the competent authority of the country of origin of the document by the higher education institution. In the event that the higher education institution is unable to confirm the authenticity of the document, you will be required to provide us with the original documents, as stated below:

- Candidates with documents issued in countries, **signatories to bilateral agreements with the Republic of Slovenia (R of Bosnia and Herzegovina, R of N. Macedonia, R of Serbia)** and documents issued in the **Republic of Croatia, Austria, Bulgaria, the Czech Republic, France, Greece, Hungary and Romania**, must submit the original of the secondary school final certificate and verified copies** of the 3rd and 4th year certificates. 
- Applicants with documents issued in the Hague Convention countries, must submit the original of the secondary school final certificate (final exam, diploma) legalized by an Apostille and the certified copies** of the 3rd and 4th year certificates.

- Applicants with documents issued in Non-Hague countries (that have not signed bilateral agreements with the Republic of Slovenia and are not signatories of the Hague Convention) must verify their certificates of completed education (final exam, diploma) in accordance with internal regulations of a specific foreign country, including the Ministry of Foreign Affairs. The stamp and signature of the authorized person of the Ministry of Foreign Affairs of a foreign country must be verified by the diplomatic or consular mission of the Republic of Slovenia abroad, which is accredited for that country or by the Ministry of Foreign Affairs of the Republic of Slovenia.

Copies of the 3rd and 4th year certificates must be verified ** by a notary, see below.

** Copies of documents must be certified by a notary in your country or an official of any Administrative Unit in the Republic of Slovenia.

THE SLOVENE AND ENGLISH LANGUAGE PROFICIENCY EXAM

Foreign applicants (citizens of non-EU countries and Slovenes without Slovene citizenship) have to submit a proof of the Slovene language proficiency to the member faculty to which they are enrolling in the academic year 2020/21 when the conditions for advancement in the second year of study are fulfilled, regardless of the provisions on the Slovene language proficiency, written in the accredited enrolment conditions of the study programs of the University of Maribor.

This measure does not apply to foreign candidates (citizens of non-EU countries and Slovenes without Slovene citizenship), candidates for enrolment in study programs in the field of Slovene language and literature. They must submit the proof of Slovene language proficiency during the application and enrolment procedure, no later than until the 13th of August, 2021 resp. in accordance with the timeline of the application and admission procedure.

The proof of language proficiency should also be submitted by students who will join the parallel implementation of study programs in English in the academic year 2021/22 until they progress to the second year.

Foreign citizens who enroll to study at the University of Maribor (to study programs, which require a Slovenian language certificate) can take the exam of Slovenian language at the Faculty of Arts of the University of Maribor. The exam of Slovene language can also be taken at certified educational institutions abroad where the level of knowledge of the Slovenian language is stated in accordance with the Common European Framework of Reference for Languages (SEJO / CEFR).

2. Aptitude tests

Registered foreign citizens will perform aptitude tests in the first application period (on the 21st of May and from the 24th of June to the 9th of July 2021) at higher education institutions in time and manner specified in the Call for enrolment in the academic year 2021/2022. The notification on tests of specific aptitudes, abilities and skills will be submitted to the candidates by individual higher education institutions 5 days before the testing.
3. Information on the number of applied candidates

The information on the number of applications for each study program will be published on the website www.vpis.um.si on the 14th of May 2021.

4. Decision on enrolment limit

Higher Education Application and Information Centre of the University of Maribor (VPIC UM) will determine the enrolment limit for certain study programs considering the number of applicants and enrolment slots until the 17th of August 2021 and publish the information of enrolment limit on the website www.vpis.um.si.

5. Classification of candidates

For all registered candidates who will qualify for entry, the Higher Education Application and Information Centre of the University of Maribor (VPIC UM) and University of Ljubljana (VPIS UL) will carry out a selection or ranking procedure on the 23rd and 24th of August 2021 based on the selection criteria published in the Call for enrolment.

(The selection procedure also includes candidates who will complete their secondary education this year and for whom a decision on the recognition of completed secondary school will be issued until the 17th of August 2021.)

6. The decision on the results of the selection procedure for enrolment into the first year of undergraduate study

To all candidates with a valid application, a Decision on acceptance will be issued until the 3rd of September 2021 at the latest. Candidates will be able to access the Decision on acceptance via the eVŠ portal.

7. Appeal deadline

Candidates can appeal against the decision on the results of the selection procedure until the 20th of September 2021 to the competent commission of the University of Maribor.

II. SECOND APPLICATION PERIOD (at the member faculties)

1. The remaining enrolment slots for the second application period will be published on the 6th of September 2021.

2. In the second application period, which will take place from the 6th to the 8th of September 2021, those candidates can apply who have not submitted the first application for enrolment and those who submitted the first application but did not qualify in neither of the first application listed study programs. Candidates may submit up to three applications. In each application, the candidate chooses one study programme for which he fulfils enrolment requirements.
Candidates can apply into the first year of undergraduate and long-cycle master study electronically, using:

- E-application portal eVŠ
  

An application that has been completed and signed by an electronic signature (qualified digital certificate or AAI-account) or without a secure electronic signature (username and password) and submitted to the eVŠ by the **8th of September 2021** is considered as an application submitted on time.

Candidates have to submit all the required documentation to eVŠ until no later than the **10th of September 2021**.

The second application procedure takes place directly at faculties, so candidates can obtain all necessary information at the student office of each faculty.

3. Aptitude tests for foreign students who applied in the second application period will be carried out at individual higher education institutions from the **8th to the 10th of September 2021**.

### III. ENROLMENT into the first year of undergraduate study

Accepted candidates in the selection procedure of the first and second application period can enroll with a Decision on acceptance into the first year of undergraduate and long-cycle master study programs at the student office of the faculty until the **30th of September 2021**.

Those candidates, who will be placed on the list of accepted candidates subsequently for legitimate reasons, determined by the competent body of the higher education institution, can enroll until the **30th of October 2021 at the latest**, in accordance with the decision issued on the basis of a candidate's request and adopted by the competent body of the higher education institution.