

On the basis of Article 253(1)(2) of the Statute of the University of Maribor (Official Gazette of the Republic of Slovenia, no. _____), the Senate of the University of Maribor adopted, at its _____ meeting of _____, the following

RULES ON PHD THESIS PREPARATION AND DEFENCE AT THE UNIVERSITY OF MARIBORU

NO.:

I. GENERAL PROVISIONS

(purpose)

Article 1

- (1) These Rules regulate topic registration and approval procedures, advisor selection procedures, thesis preparation and evaluation, and examination proceedings for all doctoral programmes offered by the University of Maribor.
- (2) In accordance with these Rules, university members (faculties) may regulate these procedures in greater detail.

(applicability)

Article 2

- (1) All provisions referring to advisors shall apply *mutatis mutandis* to co-advisors.

(use of the word *department*)

Article 3

- (1) In this context, the word *department* refers to chairs, institutes and departments.

II. TOPIC REGISTRATION AND APPROVAL

(initiation of the procedure)

Article 4

- (1) Candidates enrolled in doctoral programmes must lodge the application for topic approval in accordance with both the Statute of the University of Maribor and the relevant degree programme.
- (2) University members (faculties) may determine when and under which conditions the candidate may initiate the procedure (requirements must be laid down in the programme).

(topic approval)

Article 5

- (1) Candidates shall submit the *Topic Approval* form (Appendix 1), which is an integral part of these Rules.
- (2) The following must be enclosed to the application, which shall contain biographical details and information on the proposed topic and advisor:
 - thesis proposal
 - supporting documents if the degree programme lays down the requirements for topic approval and if supporting documents are not in the possession of the university member
 - a printout from the COBISS database (scientific and professional bibliography)
- (3) The consent of the advisor is an integral part of this application.
- (4) The thesis proposal must include:
 1. Problem statement
 2. Thesis objectives
 - 2.1 Hypothesis
 - 2.2 Original scientific papers to be published
 3. Assumptions and limitations
 4. Research methods
 5. Chapters and subchapters
 6. References
 7. Originality analysis
 - 7.1 Rationale

7.2 Conducted investigations (thesis databases, patent databases, relevant primary and secondary databases)

(5) With regard to bibliography, candidates may consult with librarians.

(submission of the application)

Article 6

- (1) The application for topic approval (including appendices) must be submitted to the relevant office of the university member.
- (2) The application must be submitted in the required number of paper copies and in electronic form.

(verifying the number of doctoral candidates per advisor and forwarding the application)

Article 7

- (1) Upon receipt of the application, the graduate studies office verifies the number of doctoral candidates the proposed advisor is currently supervising, taking into account the number of topics approved by the Senate of the University. Advisors may oversee research of maximum five PhD students at the same time. If the proposed advisor would exceed this number by accepting the candidate in question, the office informs both the candidate and the advisor.
- (2) Within 5 working days from receipt of the complete application, the office submits one copy of the application to the department chair and one to the proposed advisor and invites him/her to submit a declaration on meeting minimum performance criteria for the relevant area of expertise within 5 working days.

(processing the application)

Article 8

- (1) The chair of the department shall put the application for topic approval, including the advisor's declaration on research performance, on the agenda of the next departmental meeting. At the meeting, faculty members discuss the application and render a decision.
- (2) The department may request supporting documents concerning the advisor's research performance and propose a change of topic and/or content or a second advisor/co-advisor (interdisciplinary research). If the department has second thoughts concerning the proposal or the appointment of the

proposed advisor, it informs the advisor and invites the candidate to amend or complete the application within a given deadline.

- (3) If the candidate fails to amend or complete the application within the given deadline, the procedure shall be stopped.
- (4) If the application is approved, the department proposes a topic evaluation committee and nominates an advisor. Both proposals are submitted to the relevant committee of the senate. The graduate studies office acts as a mediator between the department and the candidate.
- (5) In the application is rejected, the department forwards it along with a rationale for its decision to the above mentioned committee.
- (6) The faculty shall discuss the completed/amended application at the next departmental meeting.

(composition of the topic evaluation committee)

Article 9

- (1) The topic evaluation committee consists of at least 3 members from the ranks of instructors and researchers holding an appointment in the relevant field. Usually, one member is external to the home university. If the thesis examines aspects of more than one academic discipline, the composition of the committee must ensure an interdisciplinary approach.
- (2) The advisor may also be a committee member.
- (3) The advisor is not allowed to act as chairman, who responsible for coordinating the activities of the committee.

(reviewing proposals)

Article 10

- (1) The department's opinion on topic suitability and its proposals concerning the nomination of both the advisor and the topic evaluation committee are thoroughly scrutinized by the relevant committee of the university member at its first meeting. The committee's opinion shall be forwarded to the senate of the university member.

(appointment of the topic evaluation committee)

Article 11

- (1) After the senate has received the proposals, it shall appoint the topic evaluation committee.
- (2) If one of the committee members is a foreigner, the senate shall ask the candidate to submit a translation of the thesis proposal (except if the committee member in question is fluent in Slovene).
- (3) The dean forwards the decision of the senate, including documentation and evaluation guidelines, to all committee members.

(duties of the committee)

Article 12

- (1) The topic evaluation committee checks whether the candidate meets all requirements and assesses the suitability of the proposed topic (potential for independent, original and significant research).
- (2) The committee forms an opinion on originality and topicality. The topic is considered original if the combination of keywords included in the thesis does not deliver many hits. Topicality on the other hand is demonstrated if different combinations of keywords included in the thesis deliver a fairly large number of hits.
- (3) The committee is obliged to formulate its opinion within 1-2 months from its appointment. The opinion is submitted to the senate of the university member, who examines it at its next meeting.
- (4) If one of the committee members is a foreigner, the report shall be submitted both in Slovene and the relevant foreign language (except if the member is fluent in Slovene).
- (5) The committee forms a joint opinion signed by all members. However, each member has the right to submit a separate opinion.

(report on topic suitability)

Article 13

- (1) The committee submits its opinion in form of a report, taking into account all points mentioned in Appendix 3.
- (2) In the event of a favourable outcome, the committee forwards its report to the senate and suggests it appoints an advisor to oversee the candidate's research and give instructions.

- (3) In the event of a negative outcome, the procedure shall be stopped with a decision of the dean.

(examination of the report and approval of advisor by the senate of the university member)

Article 14

- (1) The senate of the university member examines the report of the topic evaluation committee and formulates an opinion. If the outcome is favourable, a letter is submitted to the Senate of the University of Maribor, along with relevant documents (*Topic Registration* form, supporting documents concerning the research performance of the nominated advisor, report of the topic evaluation committee).

(examination of the report by the relevant committee of the Senate of the University of Maribor)

Article 15

- (1) Before the Senate of the University of Maribor examines the report, the documents are reviewed by a committee in charge of graduate studies.
- (2) This committee examines both the report of the topic evaluation committee and the opinion of the senate of the university member. At the meeting, the nominated advisor or another member of the topic evaluation committee presents the committee's opinion and provides information on the nominated advisor and his/her research work.
- (3) The committee in charge of graduate studies forwards its opinion, along with relevant documents, to the Senate of the University of Maribor.

(rendering a decision on the proposed topic and advisor)

Article 16

- (1) The Senate of the University of Maribor shall render a decision on the proposed topic/advisor/co-advisor within two months after the request has been submitted.
- (2) The Senate can accept, reject or return the proposal to the faculty/candidate to be completed.
- (3) The Senate shall issue a decision and submit it to the candidate and inform the relevant office of the university member, the advisor, co-advisor and other committee members.

- (4) The decision shall also state a deadline for submission of the thesis (four years from the date on which the topic has been approved by the Senate of the University).

(amendments to the application)

Article 17

- (1) Following a proposal of the University or the topic evaluation committee, the relevant body shall set a deadline for amending the application in accordance with the committee's instructions. This body may also request the university member to propose another advisor within a given deadline.
- (2) If the candidate fails to amend his/her application within the given deadline, the procedure shall be stopped.

III. THESIS PREPARATION

(content and language)

Article 18

- (1) On the basis of the approved topic, the candidate prepares the thesis in accordance with the advisor's instructions. The initial thesis outline may be changed later on if this is required by the nature of the research.
- (2) The thesis shall be written in Slovene and shall include an abstract in a foreign language (usually English).
- (3) The thesis may also be submitted in a foreign language with an abstract in Slovene in cases and in the manner laid down in the relevant act of the University.

(submission of the thesis)

Article 19

- (1) The candidate shall submit the thesis in the required number of unbound copies. The proposal must include the candidate's declaration of authorship and non-infringement of copyrights and intellectual property rights (Appendix 4) and the advisor's declaration on thesis suitability (Appendix 5).
- (2) If the candidate fails to complete his/her thesis for justifiable reasons by the deadline specified in the decision on topic approval, he/she may submit a deadline extension request (max. one year) with the senate of the university member prior to the expiry of the deadline.

- (3) If the candidate fails to submit a deadline extension request, it is considered he/she withdrew from the topic. In this case, the topic may be assigned to another candidate.

(thesis formatt)

Article 20

- (1) The format, which must be consistent with the visual identity of the University, is laid down in Appendix 6 of these Rules.

IV. THESIS EVALUATION

(establishment of the evaluation committee)

Article 21

- (1) The university member submits the required number of thesis copies to the department chair who brings it to the attention of faculty. The department chair puts the establishment of the evaluation committee on the agenda of the next meeting. Departmental faculty nominate the committee members.

(composition of the evaluation committee)

Article 22

- (1) The evaluation committee consists of at least 3 members from the ranks of university instructors or researchers with a PhD in the relevant field. One committee member must be external to the home university.
- (2) If the thesis examines aspects of more than one academic discipline, the composition of the committee must ensure an interdisciplinary approach.
- (4) The advisor is not allowed to act as chairman, who is responsible for coordinating the activities of the committee.

(appointment of the evaluation committee)

Article 23

- (1) At its first meeting (within 30 days from receipt of the thesis at the latest), the senate of the university member appoints the evaluation committee.
- (2) If the proposal is rejected, the senate returns it along with a rationale for its decision to the department.
- (3) The dean shall submit the decision on appointment along with a deadline for submission of the report in accordance with the Statute of the University of Maribor, supporting documents and thesis evaluation guidelines to all committee members.
- (4) If a committee member is unwilling to participate, he/she must inform the dean (in writing) within 15 days from receipt of the decision on appointment. In this case, the dean shall propose a new member.

(duties of the committee)

Article 24

- (1) Each committee member shall examine the thesis within the required period. The committee must compile a report containing their opinion on whether the thesis should be accepted, rejected or revised and submit it to the dean in a sealed envelope marked "*Ocena doktorske disertacije "naslov doktorske disertacije – ne odpiraj!"*" ("PhD Thesis Evaluation, "thesis title" – do not open!").
- (2) Foreign committee members may write the report in a foreign language.

(thesis evaluation)

Article 25

- (1) After receiving all required reports, the dean puts the evaluation of the thesis on the agenda of the next senate meeting.
- (2) The senate of the university member may accept, reject or return the thesis to the candidate to revise it, in which case a deadline must be set (max. 2 months).
- (3) If committee members give a passing grade, the senate is not allowed to reject the thesis except for justifiable reasons laid down in Article 159 of the

Statute of the University of Maribor.

- (4) The candidate cannot submit the rejected thesis again in order to obtain a PhD degree.

V. THESIS DEFENCE

Article 26

- (1) If the thesis has been accepted, the senate of the university member shall appoint an oral examination committee. This committee shall consist of at least 3 members (usually members of the evaluation committee). The dean is a member *ex officio* of the examination committee.
- (2) One committee member is appointed chairman (not the advisor!). The chairman's responsibility is to coordinate the activities of the committee and moderate the examination proceedings.
- (3) The dean submits the decision on appointment along with examination guidelines to all committee members.
- (4) If an appointed member of the committee is unwilling to cooperate, he/she shall inform the dean in writing within 5 working days from receipt of the decision. At the next meeting of the senate, the dean proposes another member (if necessary, after consulting the relevant department).

(scheduling the defence)

Article 27

- (1) The dean determines the time, date and place of the defence on a proposal of the committee and in agreement with the candidate.
- (2) The defence must take place within 1-3 months from the date on which the thesis has been accepted.

(announcement of the defence)

Article 28

- (1) Announcement of the defence (including candidate's name and surname, title, time and location) shall be made in the appropriate university news media at least seven days before the scheduled examination date. The announcement must also state that the thesis is open to public inspection at the registry and that the oral examination is open to the public.
- (2) An unbound copy of the thesis is open to public inspection in the time from the announcement to the oral examination.

(language)

Article 29

- (1) The defence shall be conducted in Slovene.
- (2) The defence may be conducted in a foreign language in cases laid down by the relevant act concerning thesis preparation and defence in a foreign language.

(examination proceedings)

Article 30

- (1) The thesis is defended before the committee and the audience. The dean or the relevant vice dean must also be present even if he/she is not a member of the committee.
- (2) Committee members meet briefly before the oral examination. The chairman selects a committee or staff member to draw up the minutes of the proceedings. In addition, he/she informs the committee members of the procedure and invites them to express any reservations or second thoughts concerning the thesis. In the event of reservations, on the basis of which the degree could be revoked in accordance with Article 159 of the Statute of the University of Maribor, the committee shall cancel the examination and inform the senate. At its first meeting, the senate must decide whether the thesis shall be rejected or whether the candidate should correct deficiencies. The Senate shall also set a deadline for making modifications. After the candidate has revised the thesis, the procedure is resumed in accordance with Article 22 of these Rules.
- (3) If the committee members have no second thoughts, the chairman begins the examination proceedings by providing data on the candidate, his/her professional background and the requirements met. A member of the committee nominated by the chairman shall read the report of the evaluation committee, the decision by which the thesis has been accepted and the decision on appointment of the committee.
- (4) The chairman invites the candidate to present the thesis, research methods and the most important findings.
- (5) After the presentation, the chairman invites other committee members to ask questions.
- (6) The candidate provides answers and defends his/her findings and results.
- (7) The chairman invites the audience to ask questions.

- (8) All questions shall be recorded in the minutes of the examination proceedings (including names and surnames of questioners).
- (9) After the candidate has answered all questions, the chairman closes the proceedings and invites the committee members to consult in private in order to hold a secret vote on whether the candidate has successfully defended his/her thesis (except in cases laid down in Article 34 of these Rules). Only two outcomes are possible: "The candidate has successfully defended his/her thesis" or "The candidate has unsuccessfully defended his/her thesis". An abstention or a spoilt ballot is considered a favourable vote.
- (10) The chairman publicly announces the decision of the committee and closes the defence proceedings.

(attestation)

Article 31

- (1) The same day, the chairman forwards the minutes of the examination proceedings, including all required documents, to the dean.
- (2) If the thesis has been successfully defended, the university member issues an attestation after the candidate has submitted the required number of bound copies. In the opposite case, the candidate receives a written notification.

(withdrawal)

Article 32

- (1) If the candidate fails to appear at the defence, it is considered that he/she withdrew from the examination (unless for justifiable reasons). This is indicated in the minutes of the examination proceedings signed by all committee members.
- (2) In this case, the chairman informs the senate, which decides whether the reasons for nonappearance are justifiable. If the event of a favourable outcome, the candidate is allowed to retake the examination, in which case another date for the defence is set. In the event of a serious illness, the date is set after the candidate recuperated. The senate shall inform the relevant professional service of the University, which keeps a record of doctoral candidates and topic approval dates. If reasons for nonappearance are considered unjustifiable, the senate confirms the committee's decision on withdrawal.

(research independence and originality)

Article 33

- (1) If, during the oral examination, the committee notices that research independence and thesis originality should be verified *ex post facto*, it may suspend the defence and postpone it for a maximum of three months. After this period, the committee must render a final decision.

(submission of thesis and conferral of doctorate)

Article 34

- (1) No later than two weeks after the examination, the candidate must submit the required number of unbound copies. Bound copies must be printed on both sides (acid-free paper).
- (2) The candidate must enclose a consent form concerning the publication of the electronic version and personal data (Appendix 11). Details are laid down in the E-Thesis Preparation and Submission Guidelines.
- (3) The dean verifies whether all requirements for obtaining a doctorate are met in accordance Article 157 of the Statute of the University of Maribor. Within two weeks after the receipt of bound copies and after establishing that
 - the above mentioned requirements are met;
 - the thesis defence has been successful;
 - the requirements for obtaining a doctorate are satisfied;

the dean proposes the award of a doctoral degree to the Rector of the University of Maribor.

(switching advisors)

Article 35

- (1) If the event of a serious illness or death of the advisor, the candidate is assigned another advisor, who must be approved in the same manner. The procedure shall be initiated as described in Article 8 and 9 of these Rules.
- (2) If there is no adequate advisor and the thesis is in its final stages, the candidate may complete the thesis on his/her own provided the senate of the university member agrees. In this case, the evaluation committee must consist of at least 5 members.

1. TRANSITIONAL AND FINAL PROVISIONS

(use of foreign languages)

Article 36

- (1) The provisions of these Rules regulating thesis preparation and defence in a foreign language shall be used until an act concerning thesis preparation in a foreign language has been adopted. At this point, these provisions shall cease to be in force.

(e-thesis preparation and submission)

Article 37

- (1) Provisions of these Rules regulating e-thesis preparation and submission in accordance with the E-Thesis Preparation and Submission Guidelines shall come into effect on the same day as the Guidelines.

(entry into force)

Article 38

- (1) These Rules shall enter into force on the 15th day after being published in the Announcements of the University of Maribor.
- (2) After these Rules have come into effect, the Rules on PhD Thesis Preparation and Defence No. A 13/2005 – 813 SŠ shall cease to be in force.

Rector of the University of Maribor
Prof. Ivan Rozman, PhD

Appendix 1

UNIVERSITY OF MARIBOR

(university member)

Name and surname: _____ Academic degree: _____
Student ID-number: _____
Date of birth: _____ Place of birth: _____
Permanent address: _____ Temporary residence: _____

TOPIC APPROVAL

In, the undersigned _____, enrolled in the doctoral programme _____, track _____, kindly ask for the approval of the research topic for my PhD thesis.

Proposed topic: _____

Proposed advisor: _____.

Date: _____

Signature: _____

Place: _____

ADVISOR CONSENT FORM

I, the undersigned _____, appointed to the faculty rank _____ for the field _____ on _____ and employed at _____,

1. agree to become the advisor of doctoral candidate _____;
2. agree with the proposed topic.

Date: _____

Signature: _____

Place: _____

Appendices:

- thesis proposal
- bibliography (printout from the COBISS)
- supporting documents if the degree programme lays down the requirements for topic approval and if supporting documents are not in the possession of the university member

APPENDIX 2

UNIVERSITY OF MARIBOR

(university member)

On the basis of Article 330 of the Statute of the University of Maribor (Official Gazette of the Republic of Slovenia, no. _____) and the decision of the Senate of the _____ (faculty) of the University of Maribor of _____

I issue the following

DECISION ON APPOINTMENT OF THE TOPIC EVALUATION COMMITTEE

Doctoral candidate: _____

Proposed topic: _____

Proposed advisor: _____

Proposed co-advisor: _____

The following persons are appointed to the committee:

1. _____, president
2. _____, advisor
3. _____, member

In accordance with Article 139 of the Statute of the University of Maribor, the Committee shall formulate its opinion within 1-2 months from its appointment and submit it to the senate of the university member.

If a committee member is not willing to participate, he/she shall inform the dean (in writing) within 5 working days from receipt of this decision.

Right to appeal: An appeal may be lodged against this decision with the senate of the university member within 5 working days.

Date: _____

Dean: _____

Place: _____

To be served upon:

1. committee members
2. doctoral candidate
3. archives

APPENDIX 3

COMMITTEE'S REPORT ON TOPIC SUITABILITY

(title of thesis)

Candidate: name and surname

Proposed advisor: academic degree, name and surname, research area and appointment period

Proposed co-advisor: academic degree, name and surname, research area and appointment period

Committee: committee members, their research area, appointment period and employer (institution)

1. Opinion on the proposed topic
 - 1.1. Opinion on title
 - 1.2. Opinion on objectives
 - 1.2.1. Opinion on hypothesis
 - 1.3. Opinion on original scientific papers to be published
 - 1.4. Opinion on assumptions and limitations
 - 1.5. Opinion on research methods
 - 1.6. Opinion on thesis proposal
 - 1.7. Opinion on references (a list of basic references must be enclosed)
2. Opinion on originality and topicality
 - 2.1. Opinion on conducted investigations
 - 2.2. Opinion on originality
 - 2.3. Opinion on topicality
3. Information on the candidate's academic achievements and scientific literature
4. Suggestions concerning the topic (can the candidate conduct independent research and produce an original contribution to a scientific discipline/to which one?)
5. Date and signatures of all committee members

APPENDIX 4

UNIVERSITY OF MARIBOR

CANDIDATE'S DECLARATION

I, the undersigned _____, student ID-number
_____,

declare

that the doctoral thesis entitled _____

- is, to the best of my knowledge and belief, the result of my own investigations;
- contains correctly stated findings;
- does not infringe copyrights and intellectual property rights

Signature:

APPENDIX 5

UNIVERSITY OF MARIBOR

TOPIC SUITABILITY STATEMENT

I, the undersigned thesis advisor _____, confirm that the doctoral thesis entitled

_____,
produced by the candidate _____ in accordance with the approved topic, Rules on PhD Thesis Preparation and Defence and my instructions, represents an original contribution to scientific advancement.

Date and place:

Signature:

APPENDIX 6

THESIS FORMAT

a) front cover:

- top:

University of Maribor
faculty

- centre:

Doctoral Thesis
title

- bottom left:

month, year

- bottom right:

name and surname of author

b) page 1:

- centre:

University of Maribor
faculty

- centre:

Doctoral Thesis
title

- bottom left:

month, year

- bottom right:

name and surname of author

advisor: degree, name and surname

Universal Decimal Classification (UDC)

c) next page: index

č) next page: abstract in Slovene; title and abstract in English

d) next page: content in accordance with the approved thesis proposal

e) next page: Appendices

f) next page: candidate's professional background

g) next page: Declaration (Appendix 4)

APPENDIX 7

UNIVERSITY OF MARIBOR

(university member)

On the basis of Article 330 of the Statute of the University of Maribor (Official Gazette of the Republic of Slovenia, no. ____) and a decision of the Senate of the _____ (faculty) of the University of Maribor of _____ ,

I issue the following

DECISION ON APPOINTMENT OF THE EVALUATION COMMITTEE

Thesis title: _____

Candidate: _____

The following persons are appointed to the committee:

1. _____, chairman
2. _____, advisor
3. _____, co-advisor (if appointed)
4. _____, member

Each committee member shall examine the thesis within the required period. The committee shall compile a report containing their opinion on whether the thesis should be accepted, rejected or amended and submit it to the dean in a sealed envelope marked "Ocena doktorske disertacije "naslov doktorske disertacije – ne odpiraj!" (Doctoral Thesis Assessment, "thesis title" – do not open!).

If a committee member is unwilling to participate, he/she shall inform the dean (in writing) within 5 working days from receipt of this decision.

Right to appeal: An appeal may be lodged against this decision with the senate of the university member within 5 working days.

Date: _____

Dean:

Place: _____

To be served upon:

- committee members
- doctoral candidate
- archives

APPENDIX 8

UNIVERSITY OF MARIBOR

(faculty)

On the basis of Article 330 of the Statute of the University of Maribor (Official Gazette of the Republic of Slovenia, no. _____) and a decision of the Senate of the _____ (faculty) of the University of Maribor of _____

I issue the following

DECISION ON APPOINTMENT OF THE ORAL EXAMINATION COMMITTEE

Thesis title: _____

Doctoral candidate: _____

The following persons are appointed to the committee:

1. _____, chairman
 2. _____, advisor
 3. _____, co-advisor (if appointed)
 4. _____, member
- ...

If an appointed committee member is unwilling to participate, he/she shall inform the dean (in writing) within 5 working days from receipt of this decision.

The date, place and time of the thesis defence shall be announced later (may be stated if already known).

Right to appeal: An appeal may be lodged against this decision with the Senate of the university member within 5 working days.

Date: _____

Dean: _____

Place: _____

To be served upon:

- committee members
- doctoral candidate
- archives

APPENDIX 9

UNIVERSITY OF MARIBOR

(faculty)

MINUTES OF EXAMINATION PROCEEDINGS

Thesis title: _____

Candidate: _____

The oral examination took place on _____ at _____ .

Present:

- Oral examination committee members:

1. _____, chairman
2. _____, advisor
3. _____, co-advisor
4. _____, member

...

- candidate: _____,
- others

(Description of the examination proceedings. All questions of committee members and others present must be recorded in the minutes of the examination proceedings, including names and surnames of questioners.)

After the candidate has answered all questions, the committee chairman closes the examination proceedings.

The committee holds a secret vote on whether the candidate has successfully defended the thesis.

If the committee decides in the candidate's favour, the chairman announces:

»At the oral examination, < name and surname of candidate, academic degree >, has demonstrated his/her ability to conduct scholarly research, formulate and present hypotheses and apply scientific methods efficiently.

In accordance with the Statute of the University of Maribor, the committee issues the following decision:

Academic degree, name and surname, professional title, born on _____ (date)

in _____ (place), has successfully defended the PhD thesis entitled

on _____ (date) and thus obtained the degree **DOCTOR OF PHILOSOPHY**
in _____ (field).

Recorded by:

Committee chairman:

Other committee members:

1. _____, advisor

2. _____, co-advisor

3. _____, member

Date:

APPENDIX 10

UNIVERSITY OF MARIBOR

(university member)

Number: _____

Date: _____

On the basis of Article 330 of the Statute of the University of Maribor (official consolidated text no. 4), I issue the following

GRADUATION CERTIFICATE

The _____ (faculty) of the University of Maribor confirms that Mr/Ms _____ (name and surname), born on _____ (date) in _____ (place), has satisfied all requirements under the doctoral programme _____, track _____, and successfully defended the PhD thesis entitled

and thus earned the degree "doktor znanosti" in _____ as all requirements under Article 157 of the Statute of the University of Maribor were met.

This certificate has been issued since the commencement ceremony has not taken place yet. The candidate is allowed to use the doctoral degree after the commencement. In accordance with Article 28(21) of the Administrative Fees Act (Official Gazette of the Republic of Slovenia, no. 42/07 – official consolidated text 3, 126/07), this certificate is exempt from fee.

Dean:

APPENDIX 11

UNIVERSITY OF MARIBOR

**CONSENT FORM FOR ELECTRONIC PUBLICATION
AND PUBLICATION OF PERSONAL DATA**

Name and surname of doctoral graduate: _____

Student ID-number: _____

Degree programme: _____

Title of PhD thesis: _____

Advisor: _____

Co-advisor: _____

In submitting this thesis to the University of Maribor I understand that I am giving permission for the publication of my PhD thesis in the Digital Library of the University of Maribor.

I hereby certify that the printed version is identical to the electronic version submitted to the Digital Library of the University of Maribor.

I am also giving permission for the publication of relevant personal data (name, surname, year and place of birth, graduation date, title of thesis) on the web pages and in publications of the University of Maribor.

Date and place:

Signature:
