



REPUBLIKA SLOVENIJA
MINISTRSTVO ZA ZUNANJE ZADEVE

DIREKTORAT ZA SKUPNO ZUNANJO IN VARNOSTNO POLITIKO

Sektor za Afriko, Bližnji Vzhod, Azijo in Oceanijo

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MINISTRSTVO ZA DELO, DRUŽINO SOCIALNE ZADEVE IN ENAKE MOŽNOSTI
MINISTRSTVO ZA IZOBRAŽEVANJE, ZNANOST IN ŠPORT
UNIVERZA V LJUBLJANI
UNIVERZA V MARIBORU
UNIVERZA NA PRIMORSKEM

Številka: 510-39/2017/117

Datum: 27. 6. 2017

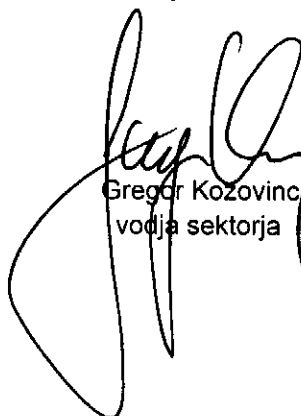
Zadeva: Štipendija ASEM-DUO

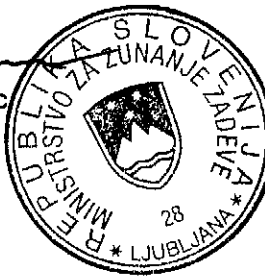
V prilogi vam posredujemo gradivo in informacije v zvezi s štipendijo ASEM-DUO, ki jo sponzorira Ministrstvo za izobraževanje, Tajska.

Štipendija je dosegljiva v okviru procesa ASEM, ki predstavlja obliko partnerskega sodelovanja in neformalnega dialoga med Evropo in Azijo, katerega poglobitveni cilji so prispevati k ohranjanju in krepitvi miru in stabilnosti ter ustvarjanje pogojev za gospodarski in družbeni razvoj obeh regij.

Prosimo vas, da z informacijo seznanite zainteresirano javnost.

S spoštovanjem,


Gregor Kozovinc
vodja sektorja



Pri odgovoru se sklicujte na našo številko dokumenta.



Secretariat for
ASEM-DUO Fellowship

Dejan.Vidic@gov.si
Mr. Dejan Vidic
Plenipotentiary Department for Africa,
the Middle East, Asia and Oceania
Ministry of Foreign Affairs
Prešernova cesta 25, SI-1001 Ljubljana, P.P. 481
Slovenia

REPUBLIKA SLOVENIJA
MINISTRSTVO ZA ZUNANJE ZADEVE 2

Prejeto:	19. 06. 2017	Sig. znak:	IE
Vredn.:	Priloge:	Vrednost:	
Šifra zadeve:			

[ASEM-DUO] DUO-Thailand 2018 Call for Application

June 12, 2017

Dear Mr. Dejan Vidic,

It is our pleasure to notify you that DUO-Thailand 2018 Fellowship Programme is open for applications until *August 31, 2017 Thailand local time*.

DUO-Thailand program has been established since 2006 and 326 awardees have been supported over the past 11 years. DUO-Thailand Program is sponsored by the Office of the Higher Education Commission (OHEC), Ministry of Education, Thailand with an aim to enhance a mobility of students between Thailand and ASEM member states in Europe on a balanced basis.

In this respect, DUO-Thailand 2018 requires that a PAIR (two persons) of students be exchanged in the framework of cooperation between higher education institutions in Thailand and in the European Union Member States.


Please find the following attachments for further reference to DUO-Thailand 2018 Program;

1. DUO-Thailand 2018 Student Application Form
2. DUO-Thailand 2018 Implementation Guideline
3. DUO-Thailand 2018 Record

If you have any comments or further questions, please contact at chontichaohec@gmail.com or chonticha.pra@mua.go.th (Tel: +66 2 610 5394 / Fax: +66 2 354 5570)

We would appreciate if you give assistance in disseminating this information about DUO-Thailand 2018 Program to the concerned institutions in Slovenia.

Sincerely,


Keuk-Jeung, Ph.D.

Director General
Secretariat for ASEM-DUO Fellowship Programme

2018 DUO – Thailand Fellowship Programme Application Form

Part A: Applicant's Information

1. Thai Student going to Europe

1.1 General Information

- Given name.....Family name.....
- Date of birth (D/M/Y)/...../..... Age.....
- Gender Male Female
- Nationality.....
- Status Undergraduate student Master's student Ph.D. student
- Department/School/Faculty
- University
- Country
- Mobile.....E-mail.
- Field of study
- Major Minor
- Thesis topic
- GPA Out of Scale
- Language proficiency
 - English TOEFL Score IELTS Score.....
 - Other.....
- (Please attach a copy of the language proficiency test result)
- Has the applicant currently applied for or been awarded other scholarships?
 - No Yes, please specify

1.2 Description of Exchange

- Purpose of exchange
 - Study (Please attach a copy of the Record of Duo-Thailand Study Programme)
- Number of credits registered at European institution.....credits
- Number of credits transferred to Thai institution.....credits

Course title	Number of credits
1.	
2.	
3.	
4.	
5.	
6.	
7.	

Research

Topic

Please indicate scope of research, research methodology, expected results, and how the research would contribute to your study.

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● **Proposed duration of exchange**

From (D/M/Y)To (D/M/Y)

● **Expected benefits gained from the exchange**

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2. European Student coming to Thailand

2.1 General Information

- Given name.....Family name.....
- Date of birth (D/M/Y)/...../..... Age.....
- Gender Male Female
- Nationality.....
- Status Undergraduate student Master's student Ph.D. student
- Department/School/Faculty
- University
- Country
- Mobile.....E-mail.
- Field of study
- Major
- Minor
- Thesis topic
- GPA Out of Scale
- Language proficiency
 - English TOEFL Score IELTS Score.....
 - Other.....

(Please attach a copy of the language proficiency test result)
- Has the applicant currently applied for or been awarded other scholarships?
 - No Yes, please specify

2.2 Description of Exchange

- **Purpose of exchange**
 - Study (Please attach a copy of the Record of Duo-Thailand Study Programme)
 - Number of credits registered at European institution.....credits
 - Number of credits transferred to Thai institution.....credits

Course title	Number of credits
1.	
2.	
3.	
4.	
5.	
6.	
7.	

Research

Topic

Please indicate scope of research, research methodology, expected results, and how the research would contribute to your study

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● **Proposed duration of exchange**

From (D/M/Y)To (D/M/Y)

● **Expected benefits gained from the exchange**

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6. Have there been active activities under the agreement/MOU?

- Yes No

7. What activities have been undertaken in the last three years?

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8. Please state your future plan of cooperation with your partner institution.

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9. Have the two institutions had an agreement/MOU whereby credits for study undertaken while on exchange are to be accepted by the home institution?

- Yes No

10. Have the two institutions agreed to receive DUO - Thailand exchange students from their partner institution and waive tuition fees for the exchange students?

- Yes No

11. Is your institution able to provide accommodation for DUO-Thailand Fellowship Programme incoming students?

- Yes No

12. Does the home or host institution have other sources of fund to partially support this exchange programme?

- Yes, please specify detailed information of other sources of fund.

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- No

Part D: Certification

I hereby certify that the information provided in this application is correct and complete and confirm that the applicants have read the implementation guideline and will abide by the terms and conditions specified in the guideline if they are selected. Any provision of inaccurate or false information or omission of information will render this application invalid and that, if selected on the basis of such information, the applicants can be required to withdraw from the award.

Name

Name

Signature.....

Signature.....

(Name/Signature of Thai Applicant)

(Name/Signature of European Applicant)

Name

Signature

(Name/Signature of President or authorized person of the Thai institution)

Date:/...../.....

Official stamp of the Thai institution

Implementation Guideline of 2018 DUO - Thailand Fellowship Programme

General Information

DUO -Thailand Fellowship Programme aims to enhance a balanced mobility of students between Thailand and 30 ASEM member states in Europe¹ by supporting paired-based and two-way exchanges. In this respect, the programme requires that a PAIR (two persons) of students be exchanged in the framework of cooperative project/cooperation between higher education institutions in Thailand and in 30 ASEM member states in Europe.

Details	DUO-Thailand Fellowship Programme
Eligibility	<p>Eligible universities for the DUO - Thailand Fellowship Programme should abide by the following obligations:</p> <ol style="list-style-type: none"> 1. A Thai university and a European university should have an agreement at the institutional level whereby credits for study undertaken while on exchange are to be accepted by its partner institution. 2. The Thai and European universities already having an agreement with its partner institution will be given first priority. The institutions utilizing student exchange to pave the way for developing an agreement with its partner institution will be given second priority. 3. The Thai and European universities must permit their students to participate in an exchange all through the duration of the programme: 1 semester. 4. The Thai and European universities should be willing to receive DUO - Thailand exchange students from its partner institution and are expected to waive tuition fee for the exchange students. 5. One end of exchange is anchored to Thai.

¹ 30 ASEM member states in Europe: Austria, Belgium, Bulgaria, Croatia, Czech Republic, Cyprus, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, and the U.K.)

Details	DUO-Thailand Fellowship Programme
Qualifications of applicants	<p><u>Thai students</u></p> <ol style="list-style-type: none"> 1. Being an undergraduate or graduate student in Thai public or private higher education institutions under the Office of the Higher Education Commission's jurisdiction, <ul style="list-style-type: none"> - Obtaining at least <u>2.75 GPA for undergraduate students</u> - Obtaining at least <u>3.25 GPA for graduate students</u>, 2. Having Thai nationality, 3. Proficiency in language used as the medium of instruction is required by one of the following tests; <ul style="list-style-type: none"> - TOEFL score at least 213 (computer-based) or 550 (paper based) or 79 - 80 (internet-based) - IELTS score at least 6.0 - D.E.L.F. or D.A.L.F at least level B2 <p><i>*The language proficiency test result must not be more than two years since the test date until 31 August 2017.</i></p> 4. Not having applied for or being the awardee of other scholarships, 5. Being able to join the exchange programme throughout the whole period, 6. Committing to submit a report and a study record showing the learning outcomes gained from the European host university to Office of the Higher Education Commission within 30 days upon completion of the programme. <p><u>European Students</u></p> <ol style="list-style-type: none"> 1. Being an undergraduate or graduate student in higher education institutions of ASEM member states in Europe. The institution must be accredited by responsible agencies in their respective countries, 2. Being a citizen of ASEM member states in Europe, 3. Obtaining GPA at satisfactory level in the ECTS system (70% of subjects taken are <u>graded B for graduate students</u>, and 70% of subjects taken are <u>graded C for undergraduate students</u>), 4. Not having applied for or being the awardee of other scholarships, 5. Being able to join the exchange programme throughout the whole period, 6. Committing to submit a report and a study record showing the learning outcomes gained from the Thai home university to Office of the Higher Education Commission within 30 days upon completion of the programme.

Details	DUO-Thailand Fellowship Programme
Qualifications of applicants <i>(Continued)</i>	<u>Remarks</u> <ol style="list-style-type: none"> 1. All students applying for this programme should retain "<u>student status</u>" until they complete the exchanges. 2. The previous awardees of DUO - Thailand Fellowship Programme will not be eligible to apply for the 2018 DUO - Thailand Fellowship Programme. 3. The Thai and European students who are already on exchange in the host universities are not eligible to apply for the 2018 DUO - Thailand Fellowship Programme.
Type of activities	<ol style="list-style-type: none"> 1. Undertake a study for at least 6 credits at the host institution. The subjects of study should correspond to the major or minor subjects of the applicant. 2. Conduct research as a part of the applicant's study. The research work as the applicant's thesis or dissertation should get approval from his/her university.
Areas of Exchange	<p>The areas of exchange may include but not limited to the following priority areas:</p> <ol style="list-style-type: none"> 1. Alternative Energy, 2. Biotechnology, 3. Food Science and Technology, 4. Health Sciences, 5. Information and Communication Technology, 6. Logistics and Supply Chain Management, 7. Engineering, 8. Smart Electronics, 9. Robotics, 10. Tourism and Hospitality Management <p><u>Remarks</u> <i>The areas of exchange of a pair of students shall not necessarily be identical.</i></p>
Duration of fellowships	<p>One (1) semester</p> <p><u>Remarks</u></p> <ol style="list-style-type: none"> 1. The exchange periods of a pair of students shall not necessarily coincide. 2. The exchange should be completed within September 2018.

Details	DUO-Thailand Fellowship Programme
Amount of fellowships	<p>For Thai students, the amount of fellowship is up to 4,800 euro (1,200 euro per month for 4 months)</p> <p>For European students, the amount of fellowship is up to 3,200 euro (800 euro per month for 4 months)</p>
Application Period	Application period is until 31 August 2017 .
Application Procedure	<p>Applicants for the DUO - Thailand Fellowship Programme should conform to the following regulations;</p> <ol style="list-style-type: none"> 1. Applicants must apply through their respective institutions. 2. The application must be submitted through the Thai university to Office of the Higher Education Commission. 3. Application must be submitted in pair. (A Thai student going to ASEM member state in Europe and a European student coming to Thailand) 4. Each Thai university can nominate no more than three pairs of applicants. (<u>One pair of candidate</u> and <u>two pairs of alternates</u> listed in priority order.) 5. The Thai universities are required to submit the completed application forms and required documents in hard copy to <p style="text-align: center;"><i>Bureau of International Cooperation Strategy, 10th floor Office of the Higher Education Commission 328 Si Ayutthaya Road, Ratchathewi, Bangkok 10400, THAILAND</i></p> 6. To be eligible for consideration, the application forms and required documents must be registered by post NO LATER THAN 31 August 2017. The late and incomplete applications will not be considered <p><u>Remarks</u></p> <ol style="list-style-type: none"> 1. <i>The Office of the Higher Education Commission reserves the right to refuse documents submitted via fax and e-mail.</i> 2. <i>Failure to submit completed application forms will make the applicants ineligible.</i>
Required documents	<p>The application form should be completed in English and be submitted together with the following documents:</p> <ol style="list-style-type: none"> 1. An official letter from Thai university (signed by the president or authorized person) 2. A copy of cooperation agreement between Thai and European universities

Details	DUO-Thailand Fellowship Programme
Required documents <i>(Continued)</i>	3. A completed application form 4. A copy of the letter of acceptance from Thai and European universities 5. A copy of the Record of DUO - Thailand Study Programme 6. A copy of transcript study record <p style="text-align: center;"><u><i>As for European students, a copy of transcript study record should be translated into English and GPA has to be converted to ECTS system (A,B,C,D)</i></u></p> 7. A copy of the TOEFL, IELTS test result (for Thai applicants)
Selection procedure	Selection of applicants will be made by the Executive Committee comprising representatives from higher education bodies and the Ministry of Foreign Affairs of Thailand.
Payment of scholarships	Grant will be provided in lump sum as follows: <ol style="list-style-type: none"> 1. The Thai Office of the Higher Education Commission will grant the scholarships to Thai universities. The selected students from European universities will receive the fund upon their arrival at Thai universities. 2. Transfer of the fund will be made upon the receipt of the information on the exact dates of the exchange of the awardees. The Thai universities are requested to keep all the documents related to the awardees' expenses for future inspection. 3. There are no restrictions in using the scholarships. They can finance the tuition, living, or travel expenses. <p><u>Remarks:</u></p> <ol style="list-style-type: none"> 1. <i>If a semester in Thai and European universities is longer than 4 months, the scholarship will be given for 4 months only. If it is less than 4 months, the scholarship will be adjusted <u>on a pro-rata basis</u>.</i> 2. <i>In case that the exchange student fails to take part throughout the whole period of the exchange, the whole amount of the scholarship must be returned to Office of the Higher Education Commission within 15 days.</i>
Remarks	A call for applications, application form for 2018 DUO - Thailand Fellowship Programme and Record of DUO - Thailand Study Programme can be downloaded from Office of the Higher Education Commission's website: www.inter.mua.go.th or the ASEM - DUO Fellowship Programme's website: www.asemduo.org

Details	DUO-Thailand Fellowship Programme
Contact details	Ms. Chonticha Prathumtong Office of the Higher Education Commission 328 Si Ayutthaya Road, Ratchathewi, Bangkok 10400, THAILAND Tel: +66 2 610 5406 Fax: +66 2 354 5570 E-mail: chonticha.pra@mua.go.th, chontichaohec@gmail.com

2018 DUO - Thailand Fellowship Programme

RECORD OF DUO - Thailand STUDY PROGRAMME

1. STUDENT'S PERSONAL DATA

(To be completed by the student. The information provided in this form will be treated in-confidence by the home and host institutions. Data from the form may be used for DUO - Thailand statistical purposes, but only in an aggregated and non-identifiable manner.)

Last name: _____ First name: _____
 Department/School/Faculty: _____
 Home institution: _____ Country: _____
 Date of birth: _____ Sex: _____
 Student Identification Number: _____

2. DETAILS OF THE PROPOSED DUO - Thailand STUDY PROGRAMME

(To be completed and signed by student and counter-signed by the academic staff members of both institutions.)

Host institution: _____ Country: _____
 Department/School/Faculty: _____

Course unit code (if any)		Course unit title		CREDITS	
Host Institution	Home Institution	Host Institution	Home Institution	Host Institution	Home Institution

(If necessary, continue the list on a separate sheet, including any changes to be approved programme, which must be signed and counter-signed.)

Student's signature: _____ Date: _____

We confirm that the proposed programme of study is approved.

 (Home institution staff member)
 INSTITUTION STAMP

 (Host institution staff member)
 INSTITUTION STAMP

Date: _____

Date: _____

3. TRANSCRIPT OF DUO - Thailand STUDY PROGRAMME RESULTS

Host institution course unit		Host institution		Home institution	
Code	Title	Grade	Credits	Grade	Credits

4. CERTIFICATION OF DUO - Thailand STUDY PROGRAMME RESULTS

Host institution

Signed: _____

(Signature of registrar/dean/administration officer)

Date: _____

STAMP OF INSTITUTION

NOTE: This document is not valid without the signatures of the registrars/deans/administration officers and stamps of the host and home institutions.