

UNIVERSITY OF MARIBOR

**INFORMATION PACKAGE /
INTERNATIONAL EXCHANGE STUDENTS' GUIDE
2012/2013**

Part I Information on the institution

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PART ONE: INFORMATION ABOUT THE INSTITUTION

NAME AND ADDRESS

University of Maribor
UNIVERZA V MARIBORU
Sloški trg 15, 2000 Maribor, Slovenia
Telephone: +386 (0)2 235 52 80
Telefax: + 386 (0)2 235 52 11
E-mail: rektorat@um.si
<http://www.um.si>

ACADEMIC CALENDAR OF THE UNIVERSITY OF MARIBOR 2012/2013

Monday, 24. September — Friday, 28. September 2012	Introducing week for freshmen
Monday, 1. October 2012	First day of classes in winter semester
Wednesday, 24. October 2012	Rector's Day*
Wednesday, 31. October 2012	Reformation Day**
Thursday, 1. November 2012	All Saints' Day**
Friday, 2. November 2012	Collective holidays***
Monday, 3. December — Friday, 7. December 2012	Commencement ceremony
Monday, 24. December 2012 — Tuesday, 1. January 2013	Christmas break*
Friday, 25. January 2013	Last day of classes in winter semester
Monday, 28. January — Friday, 22. February 2013	Winter exam period
Friday, 8. February 2013	Prešernov Day, Slovenian Cultural Holiday**
Monday, 25. February 2013	First day of classes in summer semester
Monday, 8. April — Friday, 12. April 2013	Commencement ceremony
Monday, 1. April 2013	Easter Monday**
Monday, 29. April — Friday, 3. May 2013	Labour Day break*
Tuesday, 21. May 2013	Student's Day*
Friday, 14. June 2013	Last day of classes in summer semester
Monday, 17. June — Friday, 12. July 2013	Summer exam period
Monday, 17. June — Friday, 21. July 2013	Commencement ceremony
Tuesday, 25. June 2013	Statehood Day**
Monday, 19. August — Friday, 13. September 2013	Fall exam period
Thursday, 15. August 2013	Assumption Day **
Wednesday, 18. September 2013	Day of the University of Maribor
Monday, 30. September 2013	End of the academic year

*Lectures-free day:

- Wednesday, 24th October 2012
- Friday, 2nd November 2012
- Monday, 24th December 2012 – Tuesday, 31st January 2013
- Monday, 29th April – Friday 3rd May 2013
- Tuesday, 21th May 2013

**National Holidays:

- Wednesday, 31st October 2012
- Thursday, 1st November 2012
- Friday, 8th February 2013
- Monday, 1st April 2013
- Saturday, 27th April 2013
- Wednesday, 1st May 2013
- Thursday, 2nd May 2013
- Thursday, 15th August 2013

ACADEMIC AUTHORITIES

Rector
Prof. Dr. Danijel Rebolj

Vice-Rector
Prof. Dr. Dejan Škorjanc

Vice-Rector
Dr. Lučka LORBER

Vice-Rector
Prof. Oto RIMELE

Vice-Rector
Prof. Dr. Karin STANA KLEINSCHEK

Vice-Rector
Prof. Dr. Tomaž KERN

Vice-Rector
Prof. Dr. Zdravko KAČIČ

Vice-Rector, student
Robert PRESKER

GENERAL DESCRIPTION OF THE UNIVERSITY OF MARIBOR

Maribor, the seat of one of the three Slovene universities, was first mentioned in historical documents as a town as early as the year 1257. The beginnings of higher education in Maribor are closely connected to Anton Martin Slomšek, the bishop of the Lavantine diocese in St. Andraž in Carinthia. The bishop moved the seat of the diocese to Maribor in 1859 and opened a new seminary and religious school in the city. This was the first institution of higher education in Maribor and a forerunner of the present day university.

The first institution of the present-day university (the Faculty of Theology does not form a part of the University of Maribor) was the School of Economics and Commerce, which was founded in 1959 and offered a two-year programme of study.

In 1961 the Association of Institutions of Higher Education in Maribor was formed. The organizational model of the Association and its relations with the faculties and its institutions was similar to the traditional model of university organization. After the individual schools developed into faculties, it was only a matter of time before the Association of Institutions of Higher Education became a university. The Assembly of the Socialist Republic of Slovenia confirmed the university status of the institutions of higher education in Maribor in 1975.

Over time these developed into the following faculties:

Faculty of Economics and Business
Faculty of Electrical Engineering and Computer Science
Faculty of Energetics
Faculty of Civil Engineering
Faculty of Chemistry and Chemical Engineering
Faculty of Agriculture and Life Sciences
Faculty of Logistics
Faculty of Natural Sciences and Mathematics
Faculty of Organizational Sciences
Faculty of Mechanical Engineering
Faculty of Tourism
Faculty of Criminal Justice and Security

Faculty of Health Sciences
Faculty of Arts
Faculty of Medicine
Faculty of Education
Faculty of Law

Not all of the faculties are located in Maribor. The Faculty of Agriculture and Life Sciences is located in Hoče, the Faculty of Organizational Sciences is located in Kranj, the Faculty of Criminal Justice and Security in Ljubljana, the Faculty of Logistics in Celje and Krško, the Faculty of Energy Technology in Krško and Velenje and the Faculty of Tourism in Brežice. The rest of the faculties are spread all over the city of Maribor.

The University co-operates with various institutions of higher education and academic associations throughout the world in different research fields developed by its faculty members. Co-operation encompasses numerous activities ranging from study visits to joint research projects. The University of Maribor is active in various networks, and multilateral programmes of co-operation, including - Lifelong Learning Programme, TEMPUS, CEEPUS and the 7th Framework programme.

Courses of study offered by the University of Maribor and its member faculties are degree study programmes leading to the award of diplomas and credential programmes leading to the award of certificates. Degree study programmes can be undergraduate, (academic or professionally oriented) – 1st degree study programmes, or graduate – 2nd and 3rd degree study programmes. University of Maribor concluded adapting its study programmes according to the requirements of the Bologna Declaration. Since the academic year 2010/2011 University of Maribor is enrolling only students in Bologna study programmes. Study programmes are offered by the faculties as full time or part time studies. In the academic year 2011/2012 we had 16.481 undergraduate and 3.544 post graduate students at the University of Maribor.

Candidates are advised to gather information about study programme requirements from the faculties before enrollment.

STUDY PROGRAMMES OFFERED BY THE UNIVERSITY OF MARIBOR 2012/2013

FACULTY OF ECONOMICS AND BUSINESS

Ekonomsko poslovna fakulteta (EPF)
Razlagova 14, 2000 Maribor, Slovenia
Telephone: +386 (0)2 22 90 000
Telefax: +386 (0)2 22 90 317
E-mail: info.epf@uni-mb.si
<http://www.um.si> → Faculties → Faculty of Economics and Business

1st degree Undergraduate Academic Study Programme

Economics and Business science – options:

- Economics
- E-Business
- Finance and Banking
- Business Management and Organisation
- Marketing
- International Business Economics
- Entrepreneurship
- Accounting, Auditing and Taxation

1st degree Undergraduate Professionally Oriented Study Programme

Business Administration – options:

- Public Sector Economics and Management
- Management
- Marketing
- International Management
- Entrepreneurship
- Business Finance and Banking
- Accounting and Business Taxation
- Tourism

2nd degree Postgraduate Study Programme Leading to Magister (Masters')

Economic and Business Sciences (Bologna Study Programme) – options:

- Accounting, Auditing and Taxation
- Economics
- Entrepreneurship and Innovation
- Finance and Banking
- Information Systems and E-Business Management
- International Business Economics
- Management, Organisation and Human Resources
- Marketing Management
- Strategic and Project Management
- Management of Public Enterprises
- Corporate Governance and Management

3rd degree Postgraduate Study Programmes Leading to Doktorat Znanosti (PhD)

Economic and Business Sciences

FACULTY OF ELECTRICAL ENGINEERING AND COMPUTER SCIENCE

Fakulteta za elektrotehniko, računalništvo in informatiko (FERI)

Smetanova ulica 17, 2000 Maribor, Slovenia

Telephone: +386 (0)2 220 70 00

Telefax: +386 (0)2 220 72 72

E-mail: feri@uni-mb.si

<http://www.um.si> → Faculties → Faculty of Electrical Engineering and Computer Science

1st degree Undergraduate Academic Study Programmes

Electrical Engineering – options:

- Automation and Robotics
- Electronics
- Power Engineering

Computer Science and Information Technologies

Informatics and Technologies of Communication – options:

- Information Systems
- Technologies of Communications

Telecommunications

Media Communications – options:

- Media Production
- Visual Communication

Industrial Engineering– interdisciplinary study programme involving the Faculty of Economics and Business, the Faculty of Electrical Engineering, Computers and Information Technology, the Faculty of Civil Engineering, and the Faculty of Mechanical Engineering – option:

- Electrical Engineering

Mechatronics – interdisciplinary study programme involving the Faculty of Electrical Engineering, Computers and Information Technology and the Faculty of Mechanical Engineering

1st degree Undergraduate Professionally Oriented Study Programmes

Electrical Engineering – options:

- Automation and Robotics
- Electronics
- Power Engineering
- Telecommunications

Computer Science and Information Technologies

Informatics and Technologies of Communication – options:

- System Support to Informatics and Technologies of Communication
- Information Systems Development
- Technologies of Multimedia Communication

Mechatronics – interdisciplinary study programme involving the Faculty of Electrical Engineering, Computers and Information Technology and the Faculty of Mechanical Engineering

Information Security– interdisciplinary study programme involving the Faculty of Electrical Engineering, Computers and Information Technology and the Faculty of Criminal Justice and Security

2nd degree Postgraduate Study Programmes Leading to Magister (Masters')

Electrical Engineering – options:

- Automation and Robotics
- Electronics
- Power Engineering

Computer Science and Information Technologies

Informatics and Technologies of Communication

Telecommunications

Media Communications

Mechatronics – interdisciplinary study programme involving the Faculty of Electrical Engineering and the Faculty of Mechanical Engineering

Industrial Engineering – interdisciplinary study programme involving the Faculty of Economics and Business, the Faculty of Electrical Engineering, Computers and Information Technology, the Faculty of Civil Engineering, and the Faculty of Mechanical Engineering – option:

Electrical Engineering

3rd degree Postgraduate Study Programmes Leading to Doktorat Znanosti (PhD)

Media communications

Computer Science and Informatics

Electrical Engineering

FACULTY OF ENERGY TECHNOLOGY

Fakulteta za energetiko (FE)

Hočevarjev trg 1, 8270 Krško, Slovenia

Telephone: +386 (0)7 620 22 10

Telefax: +386 (0)7 620 22 22

E-mail: fe@uni-mb.si

<http://www.um.si> → Faculties → Faculty of Energy Technology

1st degree Undergraduate Academic Study Programme

Energy Technology

1st degree Undergraduate Professionally Oriented Study Programme

Energy Technology

2nd degree Postgraduate Study Programme Leading to Magister (Masters')

Energy Technology

3rd degree Postgraduate Study Programmes Leading to Doktorat Znanosti (PhD)

Energy Technology

FACULTY OF CIVIL ENGINEERING

Fakulteta za gradbeništvo (FG)

Smetanova ulica 17, 2000 Maribor, Slovenia

Telephone: +386 (0)2 229 43 00

Telefax: +386 (0)2 252 41 79

E-mail: fg@uni-mb.si

<http://www.um.si> → Faculties → Faculty of Civil Engineering

1st degree Undergraduate Academic Study Programmes

Architecture

Civil Engineering

Traffic Engineering

Industrial Engineering – interdisciplinary study programme involving the Faculty of Economics and Business, the Faculty of Electrical Engineering, Computers and Information Technology, the Faculty of Civil Engineering, and the Faculty of Mechanical Engineering – option:

- Civil Engineering

1st degree Undergraduate Professionally Oriented Study Programmes

Civil Engineering
Traffic Engineering

2nd degree Postgraduate Study Programme Leading to Magister (Masters')

Civil Engineering
Traffic Engineering
Architecture

Industrial Engineering – interdisciplinary study programme involving the Faculty of Economics and Business, the Faculty of Electrical Engineering, Computers and Information Technology, the Faculty of Civil Engineering, and the Faculty of Mechanical Engineering – option:

Civil Engineering

3rd degree Postgraduate Study Programmes Leading to Doktorat Znanosti (PhD)

Civil Engineering
Traffic Engineering
Nuclear Energy Technology

FACULTY OF CHEMISTRY AND CHEMICAL ENGINEERING

Fakulteta za kemijo in kemijsko tehnologijo (FKKT)

Smetanova ulica 17, 2000 Maribor, Slovenia

Telephone: +386 (0)2 229 44 00

Telefax: +386 (0)2 252 77 74

E-mail: fkkt@uni-mb.si

<http://www.um.si> → Faculties → Faculty of Chemistry and Chemical Engineering

1st degree Undergraduate Academic Study Programme

Chemistry
Chemical Technology

1st degree Undergraduate Professionally Oriented Study Programme

Chemical Technology

2nd degree Postgraduate Study Programme Leading to Magister (Masters')

Chemistry
Chemical Technology

3rd degree Postgraduate Study Programme Leading Doktorat Znanosti (PhD)

Chemistry and Chemical Engineering

FACULTY OF AGRICULTURE AND LIFE SCIENCES

Fakulteta za kmetijstvo (FKBV)

Pivola 10, 2311 Hoče, Slovenia

Telephone: +386 (0)2 320 90 00

Telefax: +386 (0)2 616 11 58

E-mail: fk@uni-mb.si

<http://www.um.si> → Faculties → Faculty of Agriculture

1st degree Undergraduate Academic Study Programme

Agriculture

1st degree Undergraduate Professionally Oriented Study Programmes

Animal Science
Organic Farming
Agronomy – Ornamentals, Vegetables and Field and Crops
Biosystems Engineering
Viticulture, Enology and fruitgrowing
Agri-Business and Rural Development

2nd degree Postgraduate Study Programmes Leading to Magister (Masters')

Agriculture
Agricultural Economics
Food Safety

3rd degree Postgraduate Study Programmes Leading to Doktorat Znanosti (PhD)

Agriculture
Agricultural Economics

FACULTY OF LOGISTICS

Fakulteta za logistiko (FL)
Mariborska cesta 7, 3000 Celje, Slovenia
Telephone: +386 (0)3 428 53 00
Telefax: +386 (0)3 428 53 38
E-mail: fl@uni-mb.si
<http://www.um.si> → Faculties → Faculty of Logistics

1st degree Undergraduate Academic Study Programme
Systems Logistics

1st degree Undergraduate Professionally Oriented Study Programme
Economic and Technical Logistics

2nd degree Postgraduate Study Programmes Leading to Magister (Masters')
Systems Logistics

3rd degree Postgraduate Study Programmes Leading to Doktorat Znanosti (PhD)
Systems Logistics

FACULTY OF NATURAL SCIENCES AND MATHEMATICS

Fakulteta za naravoslovje in matematiko (FNM)
Koroška cesta 160, 2000 Maribor, Slovenia
Telephone: +386 (0)2 229 38 44
Telefax: +386 (0)2 251 81 80
E-mail: dekanat.fnm@uni-mb.si
<http://www.um.si> → Faculties → Faculty of Natural Sciences and Mathematics

1st degree Undergraduate Academic Study Programmes

Single major Academic Study Programmes:

Mathematics
Ecology with Nature Conservation
Physics
Biology

Double major Academic Study Programmes:

Educational Biology
Educational Physics
Educational Chemistry
Educational Mathematics
Educational Computer Science
Educational Design

2nd degree Single Major Postgraduate Study Programme Leading to Magister (Masters')

Physics
Educational Physics
Educational Design
Educational Mathematics
Biology and ecology with nature conservation
Mathematics

2nd degree Double Major Postgraduate Study Programme Leading to Magister (Masters')

Educational Biology
Educational Physics
Educational Chemistry
Educational Mathematics
Educational Computer Science
Educational Design

3rd degree Postgraduate Study Programmes Leading to Doktor Znanosti (PhD)

Physics
Mathematics
Education in Engineering
Ecological Sciences

FACULTY OF ORGANIZATIONAL SCIENCES

Fakulteta za organizacijske vede, Kranj (FOV)
Kidričeva 55a, 4000 Kranj, Slovenia
Telephone: +386 (0)4 237 42 00
Telefax: +386 (0)4 237 42 99
E-mail: dekanat@fov.uni-mb.si
<http://www.um.si> → Faculties → Faculty of Organizational Sciences in Kranj

1st degree Undergraduate Academic Study Programme

Organization and Management of Business and Working Systems
Organization and Management of Human Resource and Education Systems
Organization and Management of Information Systems

1st degree Undergraduate Professionally Oriented Study Programme

Organization and Management of Business and Working Systems
Organization and Management of Human Resource and Education Systems
Organization and Management of Information Systems

2nd degree Postgraduate Study Programmes Leading to Magister (Masters')

Organization and Management of Business and Working Systems
Organization and Management of Human Resource and Education Systems
Organization and Management of Information Systems
Management in Health and Social Organization in cooperation with Faculty of Health Sciences

3rd degree Postgraduate Study Programmes Leading to Doktor Znanosti (PhD)

Organization and Management of Business and Working Systems
Organization and Management of Human Resource and Education Systems
Organization and Management of Information Systems

FACULTY OF MECHANICAL ENGINEERING

Fakulteta za strojništvo (FS)
Smetanova ulica 17, 2000 Maribor, Slovenia
Telephone: +386 (0)2 220 75 00
Telefax: +386 (0)2 220 79 90
E-mail: fs@uni-mb.si
<http://www.um.si> → Faculties → Faculty of Mechanical Engineering

1st degree Undergraduate Academic Study Programmes

Mechanical Engineering – options:
 Power Process and Environmental Engineering
 Engineering Design
 Manufacturing Technologies and Systems
Design and Textile Materials – options:
 Engineering Design of Textile Materials
 Textile Materials
Environmental Engineering

Industrial Engineering – interdisciplinary study programme involving the Faculty of Economics and Business, the Faculty of Electrical Engineering, Computers and Information Technology, the Faculty of Civil Engineering, and the Faculty of Mechanical Engineering – option:

Mechanical Engineering

Mechatronics – interdisciplinary study programme involving the Faculty of Electrical Engineering and the Faculty of Mechanical Engineering

1st degree Undergraduate Professionally Oriented Study Programmes

Mechanical Engineering – options:

Energy, Process and Environmental Engineering

Engineering Design

Production Engineering

Maintenance of Machines and Devices

Textile Design Technologies – options:

Design and Product Development

Materials and Textile Technologies

Mechatronics – interdisciplinary study programme involving the Faculty of Electrical Engineering, Computers and Information Technology, and the Faculty of Mechanical Engineering

2nd degree Postgraduate Study Programmes Leading to Magister (Masters')

Mechanical Engineering – options:

Energy, Process and Environmental Engineering

Engineering Design

Manufacturing Technologies and Systems

Engineering Computer Modelling

Environmental Engineering

Design and Textile Materials

Textile Materials

Engineering Design of Textile Materials

Product Design

Industrial Engineering – interdisciplinary study programme involving the Faculty of Economics and Business, the Faculty of Electrical Engineering, Computers and Information Technology, the Faculty of Civil Engineering, and the Faculty of Mechanical Engineering – option:

Mechanical Engineering

Mechatronics – interdisciplinary study programme involving the Faculty of Electrical Engineering and the Faculty of Mechanical Engineering

3rd degree Postgraduate Study Programmes Leading to Doktor Znanosti (PhD)

Mechanical Engineering

Environmental Engineering

Design and Textile materials

FACULTY OF TOURISM

Fakulteta za turizem (FT)

Trg izgnancev 12, 8250 Brežice, Slovenia

Telephone: +386 (0)8 205 40 10

Telefax: +386 (0)8 205 40 12

E-mail: ft@uni-mb.si

<http://www.um.si> → Faculties → Faculty of Tourism in Brežice

1st degree Undergraduate Academic Study Programme

Tourism

1st degree Undergraduate Professionally Oriented Study Programme

Tourism

FACULTY OF CRIMINAL JUSTICE AND SECURITY

Fakulteta za varnostne vede (FVV)

Kotnikova 8, 1000 Ljubljana, Slovenia

Telephone: +386 (0)1 300 83 00
Telefax: +386 (0)1 230 26 87
E-mail: fvv@fvv.uni-mb.si
<http://www.um.si> → Faculties → Faculty of Criminal Justice and Security

1st degree Undergraduate Academic Study Programme
Security

1st degree Undergraduate Professionally Oriented Study Programme
Criminal Justice and Security Studies
Information Security– interdisciplinary study programme involving the Faculty of Electrical Engineering, Computers and Information Technology and the Faculty of Criminal Justice and Security

2nd degree Postgraduate Study Programme Leading to Magister (Masters')
Criminal Justice and Security Studies

3rd degree Postgraduate Study Programme Leading to Doktorat Znanosti (PhD)
Criminal Justice and Security Studies

FACULTY OF HEALTH SCIENCES

Fakulteta za zdravstvene vede (FZV)
Žitna ulica 15, 2000 Maribor, Slovenia
Telephone: +386 (0)2 300 47 00
Telefax: +386 (0)2 300 47 47
E-mail: fzv@uni-mb.si
<http://www.um.si> → Faculties → Faculty of Health Sciences

1st degree Undergraduate Professionally Oriented Study Programme
Nursing Studies

2nd degree Postgraduate Study Programmes Leading to Magister (Masters')
Nursing Care
Bioinformatics – interdisciplinary study programme involving the Faculty of Health Sciences, the Faculty of Electrical Engineering and Computer Science and Faculty of Natural Sciences and Mathematics
Management in Health and Social Organization – interdisciplinary study programme involving the Faculty of Health Sciences and the Faculty of Organisational Sciences

FACULTY OF ARTS

Filozofska fakulteta (FF)
Koroška cesta 160, 2000 Maribor, Slovenia
Telephone: +386 (0)2 229 38 40
Telefax: +386 (0)2 229 36 25
E-mail: ff@uni-mb.si
<http://www.um.si> → Faculties → Faculty of Arts

1st degree Undergraduate Academic Study Programmes
Single major Academic Study Programmes – non-teaching option
Slovene Language and Literature
Sociology and Interdisciplinary Social Sciences
Psychology
German Studies
History

Double major Academic Study Programmes – non-teaching option
Slovene Language and Literature
Geography
Sociology
English Language and Literature
Interlingual Studies – English

Interlingual Studies – German
Interlingual Studies – Hungarian
Pedagogy
Philosophy
German Language and Literature
Hungarian Language and Literature
History
Art History

2nd degree Postgraduate Study Programme Leading to Magister (Masters')

Single major Postgraduate Study Programmes – non-teaching option
Slovene Language and Literature
Intercultural German Studies
Translation and Interpreting
Sociology
Psychology
History

Single major Postgraduate Study Programmes – teaching option

Slovene Language and Literature
Pedagogy

Double major Postgraduate Study Programmes – teaching option

Slovene Language and Literature
German as a Foreign Language
Teaching English
Hungarian Language and Literature
Sociology
Philosophy
Pedagogy
Geography
History

3rd degree Postgraduate Study Programmes Leading to Doktor Znanosti (PhD)

Philosophy
German Studies
Hungarian Studies
Slovene Language Studies
Sociology
Behavioral and Cognitive Neuroscience
History
Geography
Pedagogy

FACULTY OF MEDICINE

Medicinska fakulteta (MF)
Slomškovo trg 15, 2000 Maribor, Slovenija
Telephone: +386 (0)2 234 56 01
Telefax: +386 (0)2 234 56 00
E-mail: mf@uni-mb.si
<http://www.uni-mb.si> → Faculties → Faculty of Medicine

2nd degree Undergraduate Uniform Master's Study Programme
General Medicine

3rd degree Postgraduate Study Programmes Leading to Doktor Znanosti (PhD)
Biomedical Technology

FACULTY OF EDUCATION

Pedagoška fakulteta (PEF)
 Koroška cesta 160, 2000 Maribor, Slovenia
 Telephone: +386 (0)2 229 36 00
 Telefax: +386 (0)2 229 37 60
 E-mail: dekanat.pfmb@uni-mb.si
<http://www.uni-mb.si> → Faculties → Faculty of Education

1st degree Undergraduate Academic Study Programmes
 Elementary Education
 Music Education
 Art Education

1st degree Undergraduate Professionally Oriented Study Programmes
 Pre-school Education
 Sports Coaching

2nd degree Postgraduate Study Programme Leading to Magister (Masters')
 Elementary Education
 Sports Coaching

3rd degree Postgraduate Study Programmes Leading to Doktor Znanosti (PhD)
 Science of Education

FACULTY OF LAW

Pravna fakulteta (PF)
 Mladinska ulica 9, 2000 Maribor, Slovenia
 Telephone: +386 (0)2 250 42 00
 Telefax: +386 (0)2 252 32 45
 E-mail: info.pf@uni-mb.si
<http://www.uni-mb.si> → Faculties → Faculty of Law

1st degree Undergraduate Academic Study Programme
 Law

2nd degree Postgraduate Study Programmes Leading to Magister (Masters')
 Law
 Business Law
 Labour Law and Human Resources
 European Studies and European Union External Relations

3rd degree Postgraduate Study Programmes Leading to Doktor Znanosti (PhD)
 Law

LIST OF DEGREE PROGRAMMES OFFERED TO EXCHANGE STUDENTS

Some lectures for students in the Erasmus programme are conducted in English. Some courses are available only in the tutorial system. For more information, please check the Faculty Information Package and/or contact the ERASMUS coordinator at the faculty of your choice:

FACULTY		COORDINATOR	Tel.: +386	E-mail address	List of Programmes for foreign students
Faculty of Economics and Business	EPF	mag. Sanja Kocijan	(0)2 229 02 52	sanja.kocijan@uni-mb.si	http://www.epf.uni-mb.si/med_dej/default.aspx

Faculty of Electrical Engineering and Computer Science	FERI	red.prof. dr. Tatjana Welzer Družovec, Marijana Vukeljč	041/ 340 120 02/ 220 7393	welzer@uni-mb.si erasmus.feri@uni-mb.si	http://erasmus.feri.uni-mb.si/
Faculty of Energy Technology	FE	doc. dr. Bojan Štumberger	03/ 777 04 09	bojan.stumberger@uni-mb.si	http://www.fe.uni-mb.si/si/informacije-za-tuje-s./index.php .
Faculty of Arts	FF	dr. Tomaž Onič Alenka Marušič	02/ 250 4553	tomaz.onic@uni-mb.si alenka.marusic@uni-mb.si	http://www.ff.uni-mb.si/erasmus
Faculty of Civil Engineering	FG	doc. dr. Simon Šilih (Erasmus faculty coordinator) Damjana Zlatolas (administrative assistant) dr. Kaja Pogačar (assistant for Architecture) mag. Beno Mesarec (assistant for Traffic Engineering)	02/ 229 43 30 02/ 229 43 79 02/ 235 52 93	simon.silih@uni-mb.si fg.erasmus@uni-mb.si kaja.pogacar@uni-mb.si beno.mesarec@uni-mb.si	http://www.fg.uni-mb.si/students/Erasmus/
Faculty of Chemistry and Chemical Engineering	FKKT	Izr.prof. dr. Zorka Novak Pintarič	(0)2 229 44 82	zorka.novak@uni-mb.si	http://unistar.fkkt.uni-mb.si/studenti/?q=node/19
Faculty of Agriculture and Life Sciences	FKBV	asist.mag. Tadeja Kraner Šumenjak, Klavdija Rauter	(0)2 320 90 42	tadeja.kraner@uni-mb.si klavdija.rauter@uni-mb.si	http://fk.uni-mb.si/fkbv/index.php/sl/medn-sod
Faculty of Logistics	FL	doc. dr. Andrej Lisec	(0)7 488 07 56	andrej.lisec@fl.uni-mb.si	http://fl.uni-mb.si/
Faculty of Natural Sciences and Mathematics	FNM	doc. dr. Matjaž Kovše , Nataša Pipenbaher	02/ 229 37 09 02/229 37 29	matjaz.kovse@uni-mb.si natasa.pipenbaher@uni-mb.si	http://www.fnm.uni-mb.si
Faculty of Organizational Sciences	FOV	Jasmina Žnidaršič Matjaž Maletič	(0)4 237 42 85	jasmina.znidarsic@fov.uni-mb.si matjaz.maletic@fov.uni-mb.si	http://www.fov.uni-mb.si/O-Fakulteti/Mednarodno-sodelovanje/Erasmus-studijska-izmenjava
Faculty of Mechanical Engineering	FS	izr. prof. dr. Igor Drstvenšek (Mechanical Engineering), dr. Julija Volmajer Valh (Textile Engineering)	02/ 220 75 93 02/ 220 78 97	fs.erasmus@uni-mb.si julija.volmajer@uni-mb.si	http://www.fs.uni-mb.si/podrocje.aspx?id=29
Faculty of Criminal Justice and Security	FVV	doc. dr. Andrej Sotlar	01 / 300 83 32	andrej.sotlar@fvv.uni-mb.si	http://www.fvv.uni-mb.si/en/international-cooperation/erasmus-exchange-students.aspx

Faculty of Health Sciences	FZV	asist. mag. Helena Blažun	(0)2 300 47 17	helena.blazun@uni-mb.si	http://www.fzv.uni-mb.si/page/index.php?option=com_content&task=view&id=209&Itemid=222
Faculty of Medicine	MF	izr.prof.dr. Breda Pečovnik Balon, Milena Orož Črešnar	(0)2 321 24 85	breda.balon@ukc-mb.si milena.oroz-cresnar@uni-mb.si	http://www.mf.uni-mb.si/ang/main.htm
Faculty of Education	PEF	Danica Svetec	(0)2 22 93 673	danica.svetec@uni-mb.si	http://www.pfmb.uni-mb.si/ECTSeng.pdf
Faculty of Law	PF	doc. dr. Darja Senčur Peček, Rebeka Livič	(0)2 225-4-239	darja.sencur-pecek@uni-mb.si erasmus.pf@uni-mb.si	http://www.pf.uni-mb.si/index.php?option=com_content&task=category&sectionid=12&id=114&Itemid=923

GRADING SCALE

Slovene Grading Scale

10 - excellent
9 - very good
8 - good
7 - satisfactory
6 - sufficient
5 - fail

ECTS Grading Scale

A
B
C
D
E
F / FX

ADMISSION /REGISTRATION PROCEDURES

ADMISSION /REGISTRATION PROCEDURE FOR ERASMUS EXCHANGE STUDENTS

An electronic application form can be found at the following Internet site:

<http://www.um.si/podrocje.aspx?id=824>

or: <http://www.um.si/> → eng → ERASMUS → Admission procedure

For admission to the University of Maribor in the framework of the Erasmus Programme, students must follow these 5 steps:

1. Apply for your individual password (at the web page mentioned above),
2. Complete the electronic Application Form and Learning Agreement,
3. Print out the fully completed Application Form and obtain the signature of the Erasmus academic coordinator at your home university. A university stamp is required.
4. Request a Transcript of Records from your Home University.
The Transcript can be in any form including computer print outs from your university Registrar's office; it must be written in the English language.
5. Send the Application Form and the Transcript of Records to the following Address:

University of Maribor
INTERNATIONAL RELATIONS OFFICE
Slomškov trg 15
2000 Maribor
Slovenia

Deadlines: first semester: 1st July, second semester: 1st December.

The International Relations Office (IRO) will send the form to the departmental co-ordinator at the University of Maribor. If the student is accepted, (IRO) will send an Acceptance Letter and the confirmed Learning Agreement to the student and to the student's Home University.

ADMISSION/REGISTRATION PROCEDURE FOR REGULAR STUDENTS

ADMISSION REQUIREMENTS FOR ENROLMENT IN THE 1ST YEAR OF THE UNDERGRADUATE STUDY PROGRAMMES (for foreign citizens of non EU Member State and Slovenians without Slovenian citizenship)

The application and admission procedure for enrolment in the 1st year of undergraduate study for foreign citizens of non EU Member State and Slovenians without Slovenian citizenship at the University of Maribor is conducted by:

University of Maribor, Inscription and Information Office
Slomškovo trg 15, 2000 Maribor, Slovenia
Telephone: +386 (0)2 235 52 64
Telefax: +386 (0)2 235 52 65
E-mail: vpis@uni-mb.si,
<http://vpis.um.si/>

Citizens of European Union countries may apply for study in Slovenia under the same conditions as citizens of the Republic of Slovenia.

Application and admission procedure

The application period lasts from 10th February to 5th August 2012.

Candidates can apply using the Application form available on our website: <http://vpis.uni-mb.si/>. Application forms are also available in bookshops in Slovenia until 5 March 2010.

The application form and all necessary documents that show fulfilment of enrolment conditions must be sent by registered mail to the Inscription and Information Office of the University of Maribor no later than 5th August 2010. For study programmes which require the candidates to pass a test of artistic aptitude or psychophysical capacity it is necessary to apply no later than 5 March 2010.

Evidence of fulfilment of admission requirements

- Verified copy of birth certificate or certificate of citizenship or passport or personal identity card.
- Translation into Slovenian by court translator of birth certificate or certificate of citizenship or passport or personal identity card.
- Verified copies of secondary school certificates (secondary school exit certificate and certificates of the last two years with all the graded subjects, including the corresponding marks, to be specified in the certificate).
- Translation into Slovenian by a court translator of the secondary school exit certificate and certificates of the last two years with all the graded subjects, including the corresponding marks, to be specified in the certificate.
- Decision on recognition of certificates obtained abroad. The recognition procedure determines the equivalent Slovenian certificate to the certificate issued abroad. The procedure is carried out by the University of Maribor. Information about the recognition procedure is available from the following e-mail address: janja.gracnar@uni-mb.si, tel. +386 (0)2 23 55 221.
- Slovenian language certificate. For admission to the Faculty of Education, and Faculty of Arts and Faculty of Natural Science and Mathematics, a Slovenian language certificate must be submitted before enrolling in the 1st year of study. For other study programmes, candidates must submit a Slovenian language certificate before enrolling in the 2nd year of study, with the exception of study programmes of the Faculty of Electrical Engineering and Computer Science, Faculty of Civil Engineering, Faculty of Chemistry and Chemical Engineering, Faculty of Logistics, Faculty of Energy Technology, Faculty of Natural Science and Mathematics and Faculty of Business and Economics where no language certificate is required. A Slovenian language certificate is obtainable from:
 - University of Ljubljana
Centre for Slovene as a Second/Foreign Language
Kongresni trg 12, 1000 Ljubljana, Slovenia
Tel: +386 (0)1 241 86 77, E-mail: center-slo@ff.uni-lj.si
- Only for candidates enrolling in the Faculty of Arts of the University of Maribor:

Faculty of Arts of the University of Maribor
Office of Student Affairs
Koroška cesta 160, 2000 Maribor, Slovenia
Tel: +386 (0)2 22 93 787

(Candidates' Slovene language exam, taken at the Center for Slovene Language at the University of Ljubljana, will be acknowledged).

For detailed information about verified documents see our homepage: <http://vpis.uni-mb.si/>.

If the application is accepted, the candidate must pay the tuition fee and complete her/his enrolment at the chosen faculty.

Tuition fees

The tuition fees for undergraduate studies are set individually by each faculty.

ADMISSION REQUIREMENTS FOR ENROLMENT IN POSTGRADUATE PROGRAMMES

Call for applicants for enrolment in the postgraduate programme in the academic year 2012/2013 is open from June 1st 2012.

Proceedings and deadlines for applications for enrolment:

Candidates may apply at the faculties/departments of the University of Maribor, until September 3rd 2012.

The application contains a written application and proof of fulfilment of the conditions for enrolment.

Foreign students and Slovenians without Slovenian citizenship may enrol in accordance with Pravilnik o šolninah in bivanju v študentskih domovih za Slovence brez slovenskega državljanstva in tujce v Republiki Sloveniji (Ur. l. RS, št. 70/2008).

Applications for enrolment in a postgraduate programme will be accepted until September 3rd 2012.

The exact dates of the beginning of study programmes will be determined by the faculties/departments.

More detailed information about the different programmes, the procedures for enrolment, the conditions for enrolment and the costs of studies may be viewed by candidates at the website of the University of Maribor <http://www.um.si/> → Postgraduate study and at the faculties/departments of the University of Maribor.

For information about the Recognition of foreign university diplomas, contact janja.gracnar@uni-mb.si, Telephone + 386 (0)2 23 55 221.

MAIN UNIVERSITY REGULATIONS

University autonomy is determined in the Constitution of the Republic of Slovenia (article 58). The Organization of universities and general activities are regulated by the Higher Education Act (Uradni list RS, no.; 119/06, 59/07, 15/08, 64/08, 86/09). University reform was adopted by a Decree on the reformation of the University of Maribor (Uradni list RS, no. 28/00, 98/03, 79/04, 36/06, 137/06, 58/07, 67/08, 96/09, 6/2012 and 46/2012). The recognition of international study achievements is regulated by the Lisbon convention, which was ratified by an Act on the Ratification of this Convention (RS MP 14/91). Concrete provisions regarding these matters are also adopted in the Statute of the University of Maribor and several executive provisions.

RECOGNITION PROCEDURES

Pursuant to the Act on Recognition and Assessment of Education, schools, other education establishments and higher education institutions are competent for recognition with a view to access to education.

Recognition with a view to access to education in the Republic of Slovenia is a procedure by which, in the course of enrolment, holders of foreign certificates and diplomas are issued decisions recognizing their right to continue education in the Republic of Slovenia. On the basis of the decision the school shall enrol the holder in the appropriate education programme.

Applicants who are holders of foreign certificates and who wish to apply to study at the University of Maribor should make an application for recognition of their certificates, which should be addressed to the University of Maribor. For more information and guidelines please visit the web site www.uni-mb.si, "Studying at UM/Recognition of foreign qualifications."
For information about the Recognition of foreign university diplomas, contact anja.gracnar@uni-mb.si, Telephone + 386 23 55 221.

ECTS INSTITUTIONAL COORDINATOR

Prof. Dr. Dejan Škorjanc
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Slomškovo trg 15, 2000 Maribor, Slovenija
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Telefax: +386 (0)2 235 52 66