

**ANNEX II**

\_\_\_\_\_ university member, other university member, Rector's Office

**APPRAISAL SHEET**  
**for job performance appraisal at the University of Maribor**  
**for the appraisal period from \_\_\_\_\_ to \_\_\_\_\_**

- **Data on the employee:**

Name and surname: \_\_\_\_\_

Job code and title: .....

Organizational unit: .....

Basic salary grade pertaining to the post: .....

Date of last promotion: .....

Salary grade: .....

Period for promotion from: .....

- **Appraisal (indicate accordingly):** \_\_\_\_\_

- a. **above average performance**
- b. **average performance**
- c. **below average performance**

to be filled in by the relevant professional service:

meets promotion requirements for..... salary grade,

No. and date of Annex or employment contract.....

New salary grade:.....

does not meet promotion requirements, no. and date .....

**APPRAISAL SUBSTANTIATION (given the appraisal criteria in relation to workplace expectations)**

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Statement regarding briefing on the appraisal

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assessor

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employee

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signature

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signature